

# GIVE MEANING TO MEETINGS!

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# **Our Student Council Meetings**

- Who runs the meetings?
- Who is present? (execs, class officers, leadership)
- Why are they important?
- When are they?
- Does anything get accomplished?
- Do they get frustrating?
- Are they unorganized?
- The role of the president.

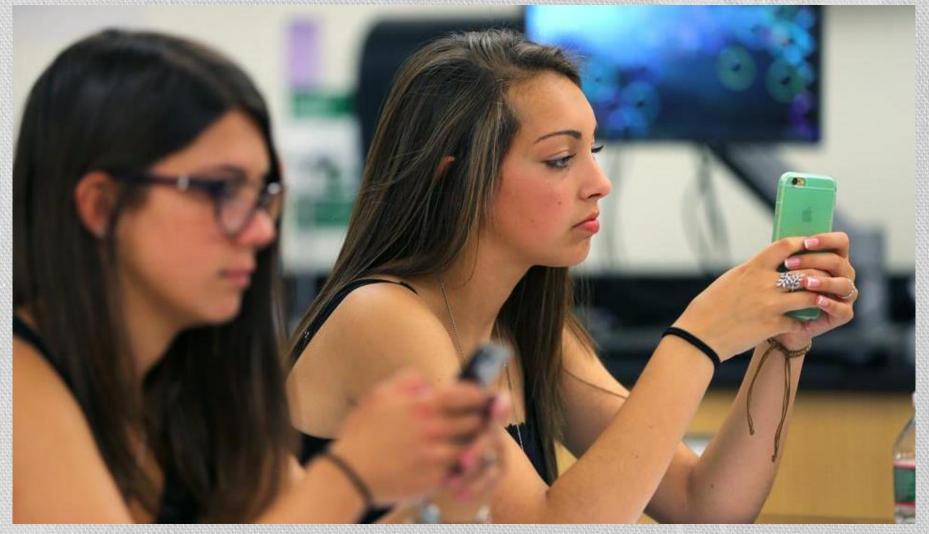
# What are the most annoying things that happen in your meetings?

• Share with the group.

# Student Council Meetings

- They are like a play, and in every play there are character parts that need to be played.
- Let us take a look at some of the characters we may meet within our meetings.
- After each of our stereotypical meeting characters we will discuss how we can format our meetings to eliminate certain behaviors.

# Cell Phone Kid



#### What can we do?

# "Whatever" Kid



#### What can we do?

#### Talks too much person, convo dominator!



## How do you address this issue?

## The way too angry officer



#### How can we adjust this behavior?

# The never has anything to say student



# How do you engage them?

# Other stereotypes

- The Silent Assassin-Says nothing the whole meeting but then criticizes the idea immediately afterwards
- The Food Guy-Only comes when there is free food.
- The Yes Man-Agrees with everything and everyone, doesn't like confrontation.
- The Shuffler-Sets the meeting on random by taking the conversation so far off topic, nobody remembers what we were talking about to begin with.
- The Joker-Interrupts the meeting with a joke or a silly story that grinds actual work to a sudden halt. Also riles up the rest of the people who were not there to work anyway.

#### More....

- The Trampoline-When asked a direct question, bounces away or bounces it back at you to avoid having to be put on the spot.
- The Nit Picker-Finds the most ridiculous detail in order to derail actual progress being made.
- And my favorite......

The I have not been listening for 50 minutes but now that it is time to go I need to ask 20 questions



# All these people exist in your meetings

- The issue is not how to get rid of them.
- It is how do we change behaviors and engage them to be a good listener and strong participant in our meetings.

# Setup is key

- Have a room where everyone can see each other, nobody can hide.
- Have an agenda
- Have set rules
- Allow for everyone to voice their opinions without worry
- Don't be afraid to kick somebody out of a meeting.
- President needs to run the meetings, not the advisor.

# More gets done with less time when we....

- Cut down on unnecessary chatter.
- Keep our councils engaged.
- Make everyone feel like their opinion matters.

# A few tips to get you started

- Search "Roberts Rules of Order" or "Parliamentary Procedure" These will give you tips on how formal meetings are run. Feel free to pick and choose what will work best for your situation.
- Purchase a gavel, nothing says "shut up and listen" like a wooden hammer smashing the table when someone is trying to talk out of turn.
- Change the setup of the room.
- Assign who sits where.
- Always have agendas printed and ready.
- HOLD YOUR COUNCIL ACCOUNTABLE!!!

# Give it a shot

- If you have questions or down the road need some guidance on a situation, feel free to email me.
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