

I-13: Thank you letter sample-Cindy Bader

Holly Kelly, Senior Class Vice President

Terra Linda High School

320 Nova Albion Way

San Rafael, CA 94903

Voice Mail for Cindy Bader, Activities Director:

415-492-3112

cinbad@marin.k12.ca.us

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Ms. Sandra B. Grasso

Ideal Stationary Store

Northgate Mall

San Rafael, CA 94903

Dear Ms. Grasso:

Thank you for donating the beautiful Cross pens for our fourteen Renaissance Program recipients. Our award winners were excited to receive such nice gifts. I am sure they will use them for many years.

We appreciate your generosity toward and enthusiasm for our academic recognition program at Terra Linda High School. We all benefit from the Renaissance Program and it's wonderful to have your support.

Very truly yours,

Holly Kelly