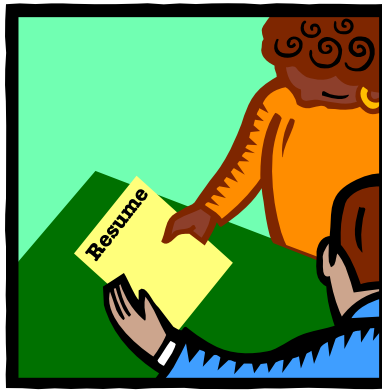


B-9: Freshman Elections held at the feeder middle school-Cindy Bader



Frosh Elections at Middle School Checklist

___ Timeline: By or before: March 22nd contact middle schools, April 5th drop off nomination forms, April 19th collect nomination forms, April 26th arrange meetings/give out petitions to those interested, May 10th interview w/ EXC, May 28th announce officers

___ Write a letter to middle school teachers asking them to nominate students planning to attend Terra Linda High—see ASB nomination form for ideas on how to word the nomination form

___ Call Miller Creek, Davidson, and Las Gallinas and find out how many 8th grade teachers they have, and arrange for a time to drop off forms, and arrange for a meeting with those nominated 8th graders

___ Attach above mentioned cover letter to forms for teachers

___ Copy correct number of forms/cover letters, drop off forms/cover letters to 8th grade teachers

___ Arrange meetings at the middle schools (after school/lunch—one meeting at each school) for interested nominees—plan to hand out petitions while at the meetings!

___ Write petitions for 8th graders to complete, include interview questions in petition—Use ASB petition with modifications (see Ms. Bader)

___ Collect petitions

___ Plan interviews

___ Call, email, send each candidate their interview time—to be held after school AT Terra Linda High/Rm.111

___ Make interview packets for EXC, provide pencils, treats, water, etc.

___ Contact EVERY person interviewed and let them know the results of the interviews

___ Hold a meeting with the four frosh who are chosen and decide who will hold what office—or assign the offices (decisions made by EXC)

___ Evaluate