

Using Technology to Plan, Track and Succeed with Your Activities

Mind mapping

www.comapping.com - 5 user license is \$92 a year

- Great for brainstorming
- Big picture
- Ability to assign responsibility/due date
- Attach files/links
- Track completion
- No app for iPhone/android – other options do

Basecamp 3

www.basecamp.com/teachers - FREE

- Features that allow groups to communicate and plan together
 - Can be done in a meeting or virtual online meeting
- Automatic check-ins
- Helps organize task creation, assignment, and management
- Built in tools for communication
- Attach files/links
- Interface can be complicated
- Includes apps for iPhone/android

Trello

www.trello.com – FREE option

- Trello Gold - \$45/year
 - Custom backgrounds
 - Larger file uploads (250 MB vs 10 MB)
 - Stickers
 - 3 power-ups vs 1
- Very flexible, clean interface
- Assign responsibility/due dates
- Big picture
- Can be used for brainstorming

Groupme

www.groupme.com – FREE

- Simple app for group communication
- Flexibility to set up multiple groups
- Direct messages – can “text” without sharing your phone number
- Share videos/photos
- Ability to like messages
- Works on PC, iPhone, android

Slack

www.slack.com – FREE option

- More complex communication tool
- Ability to set multiple teams and direct message
- Ability to share files
- Can customize notifications by each team
- Ability to work with many different tools/apps including Trello