

# Teaching Leadership Skills via Grading Policy

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Below is an example of my grading policy for my leadership program. This was created over the past 8 years and most of the ideas came from students.

## **Grading Philosophy:**

In this class, more is expected of you than in other classes because you have been selected as the students with the most leadership potential. In a class of this type, which has a higher caliber student than many other classes, the average performance will be high. An average grade here might not be average in another class. Students who just do the minimum in this class cannot expect to receive a higher than average grade. I consider average to be a C. If you do not do above average work you will not receive an above average grade. This includes not only the work that can be seen, but also your overall attitude and ability to work cooperatively in a group, even if you do not agree with everything they are doing.

## **Every leadership student will be graded on the following categories:**

20%- Evaluations  
30% - Projects  
25% - Participation  
25% - 100 point Above and Beyond

### ***Evaluations (20%):***

Throughout the year, students will be doing personal evaluations and they will also be evaluated by Mrs. B and the ASB team once a quarter. These evaluations will provide constructive criticism and ways that the individual can improve their performance for the future. We expect that the personal evaluations are truthful and a reflection of your progress in the class instead of a false representation of who you are. These are to be taken seriously and will effect your grade. Additionally, we will be having one-on-one evaluations with each person once a semester to go over the semester's progress.

### ***Weekly Evaluations:***

At the end of each week, the head commissioners will evaluate each of their commissioners on their performance during that week. Along with your grade, the head commissioner will give an explanation as to why you received that particular score so that improvements can be made in the future. These evaluations will be used for the overall end of quarter and semester evaluations. If you receive lower than a  $\sqrt{+}$ , your commissioner will talk with you about how and what you specifically need to do to improve.

$\sqrt{+}$ : Performance for the week was above and beyond what was expected and you have little to improve on.

$\sqrt{\quad}$ : Performance for the week was satisfactory, although initiative wasn't taken and improvements need to be made.

$\sqrt{-}$ : Performance for the week was below satisfactory, laziness and unhelpfulness were shown and you were a strain, rather than an asset to your commission.

### **Leadership Projects (30%):**

#### ***Binder:***

Each commission is required to keep an updated binder that can be used in the future. We expect that this binder is organized by event and has all the information for somebody who has to plan the same event in the future, but has never done so. We expect that this includes a copy of the check method, instructions, and a pros and cons list MINIMUM. We expect that any other helpful materials are placed in this binder.

#### ***Goals:***

All students will set commission goals at the beginning of each semester in their commission. These goals need to be SMART goals, meaning they are Specific, measurable, achievable, realistic and timely. Each Commission must complete one Project per quarter MINIMUM!! This can earn you a maximum of a C or a B in the class. If a student decides to take initiative and put on a project of his/her own they can be awarded extra points to be determined by Mrs. B and the ASB Team.

#### ***Check Method:***

Each commission is responsible for setting goals, making a timeline of when the events or activities will be completed by, setting a timeline for the jobs leading up to the activity and for keeping a record of what was done to

complete the task. Each commission will be responsible for completing the new check method for Activities and projects that they are working on. This process walks you through planning and organizing, delegating, staying true to deadlines, holding people accountable, and following through with your event.

### **Participation (25%):**

Students will be graded on participation, as well as participation on spirit days and events. Participation points, for the most part, will be given on an "all or none" basis and once you've lost participation points, you will not be able to get them back.

**Daily Participation:** Each student will receive 5 points every day they are in class. These 5 points can be lost, however, if you are using your cell phone inappropriately, doing homework in class, or behaving any way that is not appropriate. Points can also be lost for not participating in Patriot Pride Fridays or Spirit Days.

**Check-in Participation:** It is mandatory that all leadership students are at Monday morning meetings at 7:30am. Roll will be taken and points will be awarded. Additionally, head commissioners must come to Friday morning meetings at 7:30am and roll will be taken.

Spirit days and attendance at events like lunchtime competitions, lunchtime rallies, and any other event that takes place during the day will be counted as participation and their point value will be determined depending on the importance of the event. All other in class assignments will go into this category as well.

### **Mandatory Events:**

Students are expected to attend all mandatory events. No event will be considered mandatory if students are not given at least 2 weeks advanced notice. If a student can not attend a mandatory event, they must give ASB or Mrs. Banchieri at least 2 weeks notice and it will be determined if the absence will be excused or not.

Some events for the upcoming year:

#### **1. Homecoming**

- a. Each student must put in 4 hours towards building their class float during homecoming week.
- b. Each student must be present at the Homecoming Parade- 9/18/16 at 5:00 – location TBD
- c. Each student must be present at the Homecoming Dance- This is our BIG fundraiser for the leadership class and we need students for set-up and clean-up. 9/20/16 8:00-11:45 (dance ends at 11:00, clean up is after)
- d. Students must be at the School decorating and School Clean-up on 9/13/16 8:00-12:00 and 9/20/16 8:00-12:00

#### **2. Staff Basketball Game Decorating and Clean-up**

- a. April 2017- The game will be held at Freedom this year and there will be many jobs including decorating our side of the gym and clean up. Commitment that day is from 4:30-10 pm.

#### **3. Fundraisers**

- a. It is expected that all leadership students take part in class fundraisers that the class does.
- b. Working at events (car wash, Mecca delivery, etc.) can be used to earn the 100 points.

#### **4. Any other event** that is created, determined mandatory and given notice.

### **100 Point Above and Beyond: (25%):**

Above and beyond the mandatory events, students will have to earn 100 points each semester. All non-mandatory events will be given a point value and students must accumulate 100 points by choosing what events they want to participate in. Point values will be determined depending on the amount of events each semester and announced to the class prior to the event.

Events will include: Heritage Idol, Talent Show, Mr. Patriot, Rally Run-throughs, Multi-Cultural Events, attending sporting events (non football, varsity boys basketball, or varsity girls volleyball), working fundraisers, working at lunch, Back to School Night, Community Events, and many more. Events will be announced as they come up.

### **Other Requirements:**

#### **Morning Meetings:**

There will be weekly meetings at 7:30am sharp as follows:

Monday – EVERYONE : We will be discussing the activities and events for the week and the first Monday of every month will be a senate meeting (bring your friends and invite outside people). You will be scanned into these!

-- The first Monday of every month will be a Student Council Meeting (formerly called Senate meetings).

Friday – Head Commissioners : We will be discussing what went on in each commission during the week and prepping for activities and events for the following week