ASB Survival Guide
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The 3 C’s- Communication, Collaboration & Care

1. Communication

A) Students
- Create your own system
- Become a note-taker - what works for you?
- Create a calendar
- Use resources/apps
  - Remind, Twitter, Instagram, Google voice
- Work with your ASB President & Cabinet
- What social media/technology do your students use?
  - Twitter, Instagram, Snapchat (Filters)
  - Google Drive

B) Faculty & Staff
- Send calendars (see Monthly Madness) & reminders through emails
- Hard copies/flyers
- Side note: Thank you cards and donuts go a long way!

***ASB Activity Idea- PIG Personality Test
1. Take out a blank piece of 8 ½ x 11 inch paper
2. Now draw a pig - you have 1 minute
3. Explanation of drawing

3. Collaboration

A) Work with ASB Directors in your area & school district (Ex: Valle Vista League)
- How do you grade?
- How do you plan dances?
- How do you prepare for rally week?
- How do you deal with the unexpected?
- How do you deal with faculty and staff?
- How do you work with your rival school?

B) Collaboration with your assistant/clerk
- Know your FCMAT rules! If you do not know FCMAT, ask questions 😊
- Learn to love budgets
- Financial process with club advisor and coaches
C) Collaboration with your students

- Evaluating your work (Pros/Cons)
  - Rallies
  - Dances
  - Self-evaluation

- Team Building- “Igniting your leadership” – leadership handbook for teaching & training leadership skills
- Create committees for each event
  - Homecoming
  - Rallies
  - Community service
  - Lunch time activities
    **Set goals for each activity and evaluate after event

3. Care “Being Boss is Hard”

- Emotional Experiences
- Prepare yourself
- Take care of yourself
- Become emotionally mature
- Understand your expressions
- 6. Learn not to panic

**Game: Ping Pong Shake

- What do you need?
  - Empty tissue box (Tie string on both sides)
  - Ping pong balls (4 x 5 = 20)
- How many people?
  - 4 (1 per class)

4. Launch

“I think that in any group activity - whether it be business, sports, or family - there has to be leadership or it won't be successful.” – John Wooden