

# Getting your Leadership Class A-G Approved

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Ppt found at . . . <http://bit.ly/AGbutcher>

## UC COURSE SUBMISSION PERIOD

The University of California's annual "a-g" course submission period is February 1 - September 15.

**Phase 1** (February 1 - May 31)  
New courses initially submitted during Phase 1 have up to two opportunities for resubmission if the course is not initially approved. The first resubmission must be sent to UC by the close of Phase 2 (July 31); the second resubmission must be sent to UC by the close of the "a-g" course submission period (September 15).

**Phase 2** (June 1 - July 31)  
New courses initially submitted during Phase 2 have only one opportunity for resubmission. Resubmissions must be sent to UC by the close of the "a-g" course submission period (September 15).

**Phase 3** (August 1 - September 15)  
New courses initially submitted during Phase 3 will have no opportunities for resubmission. Any courses not initially approved during Phase 3 will need to be submitted to UC for the following year's "a-g" course submission period.

**Submission period opens Feb 1**

PHASE 1	PHASE 2	PHASE 3	Submission period closes
Feb 1 - May 31 Up to 2 <sup>nd</sup> resubmissions	Jun 1 - Jul 31 1 resubmission	Aug 1 - Sep 15 No resubmissions	Sep 15

1<sup>st</sup> Phase 1: 1<sup>st</sup> resubmission due by July 31, 2<sup>nd</sup> resubmission due by September 15.

**INSTITUTION REGISTRATION**

As a California high school, online school, school network, program or online course provider without an "a-g" course list must first register their institution.

[Register](#)

[Forgot password?](#)  
[Log in](#)

**Don't have an existing account?**  
[Create a new user account](#)

## UC Course Submission Web-Site

<https://hs-articulation.ucop.edu/>

Go to [www.ucop.edu](http://www.ucop.edu) or google [UC A-G Course submission](#)

### CAREFULLY READ THE DIRECTIONS FOR SUBMITTING NEW COURSES

-the submission deadlines are on this page.

-all the details about how to submit, re-submit and FAQ can be found here.

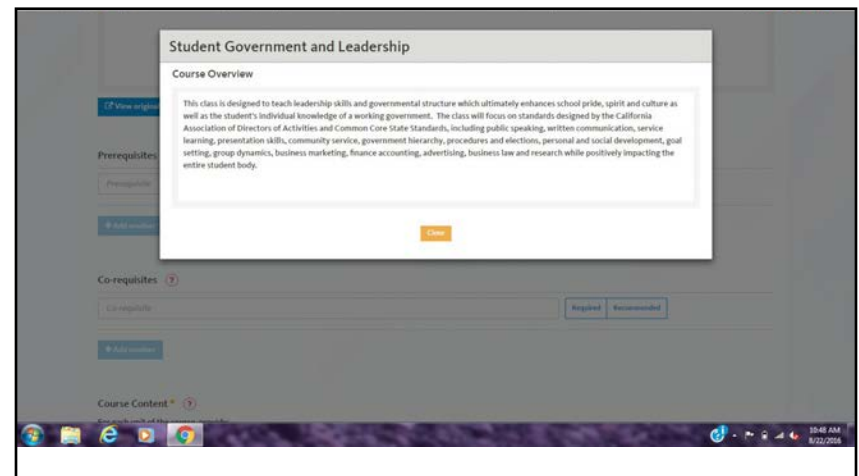
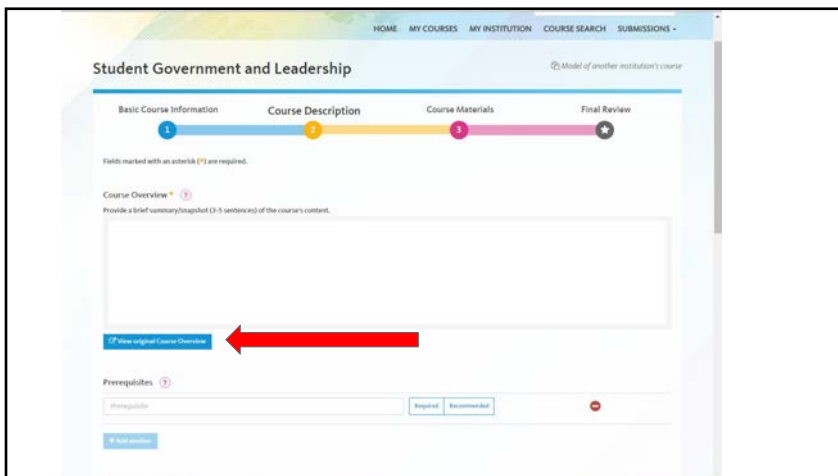
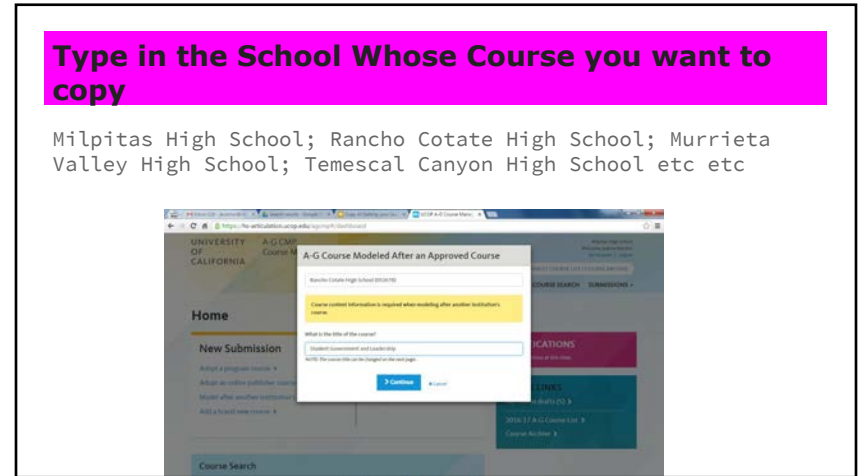
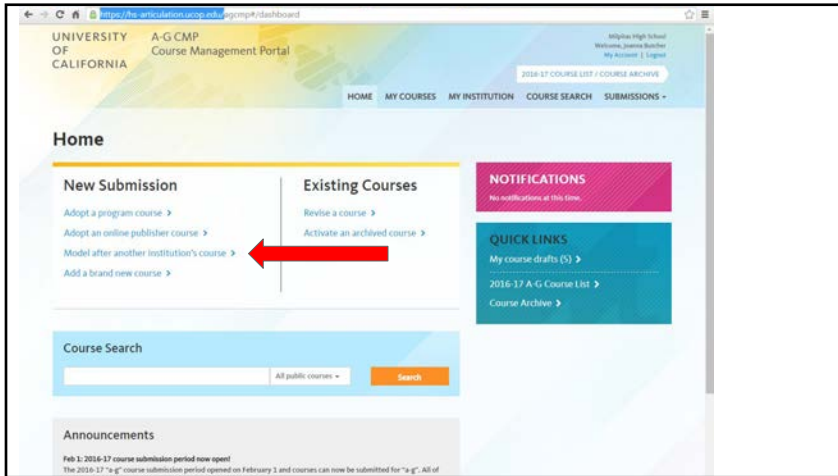
## Course Management Portal

Click on [Course Management Portal](#)

Create a new account or log-in if you already have an account.

This will take you to your HOME page for your school.

Under New Submission, Click on model after another institution's course.



Course overview

This class is designed to teach leadership skills and governmental structure which ultimately enhances school pride, spirit and culture as well as the student's individual knowledge of a working government. The class will focus on standards developed by the California Association of Directors of Activities and Common Core State Standards, including public speaking, written communication, service learning, presentation skills, community service, government hierarchy, procedures and elections, personal and social development, goal setting, group dynamics, business marketing, finance accounting, advertising, business law and research while positively impacting the entire student body.

**Use CADA Standards Manual**  
<http://blogs.ksbe.edu/kskmsalakai/files/2016/07/CA-Student-Leadership-standards.pdf>  
 Copy and paste; some rewording necessary

**Communication**

1. Students will focus on subtopics including, but not limited to: Written Communication, Interviewing Skills, Public Speaking, Crowd Control, Conflict Resolution, Creative Thinking, Evaluation, and Interpersonal Skills. Critical thinking in Written Communication is evaluated by the creation of a portfolio regarding personal skills and talents, the writing of press releases, planning and organizing a meeting agenda using proper format, present reports for committee work and creating eye-catching, effective posters by evaluating the audience of the poster. During Interviewing Skills, students demonstrate confidence and attentiveness, understand the importance of appropriate and professional appearance, practice preparing and asking valuable questions, and know how to research the desired position. Public Speaking includes students practicing speaking clearly, holding a microphone at an appropriate distance while using a loud, clear voice, demonstration of style and enthusiasm, learning how to motivate an audience, demonstration of appropriate pacing and tempo, creating eye contact, and knowing the audience and purpose of whom they are speaking. Crowd control will include students understanding the importance of providing a safe location for the number in attendance, creation of appropriate comments to encourage cooperation, knowledge of when and who to talk to for questions and assistance, how to plan ahead for potential problems, and the preparation of location and manpower. Conflict Resolution includes students either solving the problem or leading those in conflict to the appropriate person, openly discussing problems and concerns being faced by the group or individuals, understanding the importance of coming to a solution in a variety of ways, and understanding the hierarchical nature of persons in charge. Creative Thinking includes students creating ways to grab an audience's attention by evaluating the audience, participating in brainstorming ideas, and planning timely events suitable for a particular audience. Through Evaluation, providing feedback in a constructive manner is essential, along with using appropriate positive and negative prompts to bring about constructive change. Interpersonal Skills include demonstration of teamwork and consensus building, showing knowledge of when to take each role, treating others the way they wish to be treated, listen to a variety of points of view, use constructive criticism, communicate using "I" statements, using appropriate body language, taking on a task without being asked, establish and practice guidelines and rules, accept constructive criticism and acknowledge the strengths and accomplishments of others.

2. Public Speaking Debate

Course materials help UC understand what materials are used to support student learning and the delivery of this course.

**+ Add course material** ?

Add what you will use for text

Delete what you won't use

	Author	Publisher	Edition	Website	Read in entirety
Website	Bob Burton	SpiritWorks	Fifth Edition	[empty]	Yes
Primary Document	Linda Kott	self-published	1993	[empty]	Yes
Multimedia	Sam Horn	Taylor Trade Publishing	2004	[empty]	No
Other	Henry M Robert III, Daniel H. Hoemann, and Thomas J. Balch	Da Capo Press	Second Edition	[empty]	No
California Association of Directors of Activities Leadership and Student Activities Standards Manual	[empty]	California Association of Directors of Activities	2001	www.cada3.org	Yes
Robert's Rules of Order Newly Revised	[empty]	Da Capo Press	Second Edition	[empty]	No