



## 2016 NASC National Council of Excellence Awards Middle Level Criteria

Student councils must include evidence for items 1–17 in the portfolio to be eligible for the National Council of Excellence or National Gold Council of Excellence awards.

### I. Governance

#### *(Governing Documents)*

1. A constitution, bylaws, or similar governing documents exist and are used to govern the council
2. Each council member receives a copy of the constitution/bylaws and a copy is available on the Web or in the school's media center where others may review the documents

#### *(Elections)*

3. Evidence of election that includes activities found in civic elections
4. Written election rules and/or campaign procedures

#### *(Meetings)*

5. Copy of student council meeting calendar or list of meeting dates
6. Evidence that student council members apply basic meeting rules and procedures such as Parliamentary Procedure during council meeting when they do such things as make motions, vote on ideas, and discuss items of business
7. Evidence of the minutes from one to two student council meetings.

### II. Service

8. Evidence of a council-sponsored service project that encourages participation of the student body.

Please share the estimated total number of students or percentage of the student body that participated in council sponsored service projects during the course of the school year.

Number:            or    Percentage:            %

### **III. General Activities and Operations**

#### *(Spirit and Social Activities)*

- |   |
|---|
| <p>9. Examples of two spirit or social activities</p> <p>10. Evidence of an activity that highlights the diversity in their school<br/>[or]<br/>Evidence of an activity that appeals to different student audiences</p> |
|---|

#### *(Council Operations)*

- |  |
|--|
| <p>11. Example of a membership attendance report, budget report, or evaluation of a council activity/project</p> <p>12. Evidence of meetings with the principal or designee<br/>(This also includes student councils that meet with an administrator—full council, a committee, or the officers—at least once per quarter or an equivalent thereof during the year.)</p> |
|--|

#### *(Fundraising)*

- |  |
|--|
| <p>13. Evidence of a council-sponsored fundraising project</p> |
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#### *(Leadership Training)*

- |   |
|---|
| <p>14. Evidence of participation in two or more leadership training sessions presented to council members</p> |
|---|

#### *(Communications)*

- |  |
|--|
| <p>15. Example of a student council memo, announcement, or video broadcast</p> |
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### **IV. Civic Engagement and Student Voice**

#### *(Civic-Based Activities)*

- |  |
|--|
| <p>16. Example of a presentation or information that helps the student body understand how a student council activity is civic related</p> |
|--|

#### *(Student Voice)*

- |  |
|--|
| <p>17. Evidence of a student council activity that provides an opportunity for members of the student body to share opinions and ideas</p> |
|--|

## Additional Evidence

Student councils must include evidence from at least 18 items in the “Additional Evidence” category to qualify for the National Council of Excellence and at least 23 items to qualify for the National Gold Council of Excellence. Check each box as evidence is added to the portfolio. These checklist pages must be included with the application materials sent to NASC.

### I. Governance

#### *(Governing Documents)*

18. Evidence of changes/update to the Constitution or bylaws or minutes from a meeting of the Constitution Committee

#### *(Elections)*

- |     |  |
|-----|--|
| 19. | Involvement or contribution by local Board of Elections officials through information resources, presentations, or direct assistance |
| 20. | Use of voting machines or online voting for school elections   |
| 21. | Student council elections include voter registration, voting precincts, or other characteristics of local/state elections.           |

#### *(Meetings)*

- |     |   |
|-----|---|
| 22. | Samples of two meeting agendas and description of how they are shared with the student body and faculty |
| 23. | Evidence of at-large student participation on student council committees or in other supportive roles   |

### II. Service

#### *(Serving the School)*

- |     |  |
|-----|--|
| 24. | Evidence of promoting service to members and others  |
| 25. | Evidence of a service project that benefits the school   |
| 26. | List of school needs identified by the student council that were considered as possibilities for a service project |

#### *(Serving the Community)*

- |     |   |
|-----|---|
| 27. | Evidence of a student generated list of community needs   |
| 28. | Evidence of involvement by community leaders or groups with a council-sponsored service or service learning project |

#### *(Service Learning)*

- |     |   |
|-----|---|
| 29. | Evidence of council support for a service learning project in the school                                      |
| 30. | Evidence of service learning features in a student council service project<br>(See Service Learning Addendum) |

### **III. General Activities and Operations**

#### *(Spirit and Social Activities)*

31. Evidence in activity advertisements, goals, or statement of purpose that demonstrates the promotion of positive social behaviors and camaraderie
32. Evidence of an activity that aids in the transition of younger students into the middle level grades
33. Evidence of an activity designed to engage new students and welcome them to the student body

#### *(Council Operations)*

34. Copy of student council budget
35. Copy of treasurer's report or meeting minutes showing finance activities
36. Copy of council membership roll
37. Evidence of a scrap book or similar historical record of council activities
38. Evidence of student council participation on a school-level committee
39. Evidence of student council participation on a district-level committee or school board
40. Copy of a student survey given during the current or previous school year
41. Copy of a project or activity evaluation used with the student body
42. Evidence of active membership with a district, state, or regional student council organization

#### *(Fundraising)*

43. Copy of project revenues and contributions
44. Evidence of pre-project research on potential charities
45. List of reputable charitable groups and organizations considered by the student council

#### *(Leadership Training)*

46. Evidence of adviser participation in professional development session on student council or leadership
47. Evidence of attendance or participation in officer training
48. Sample of a leadership lesson or skill building activity

#### *(Communications)*

49. Evidence of council members' writing or oral presentations
50. Copy of student council submission for publication or presentation

#### **IV. Civic Engagement and Student Voice**

##### *(Civic-Based Activities)*

- |  |
|--|
| <p>51. Evidence of involvement by community leaders or agencies in a council project or activity</p> <p>52. Evidence of a council officer presentation to a civic board/committee (examples include school board, city or county board/committee, or civic club)</p> |
|--|

#### **V. Other Council Activities**

##### *(Local and State Involvement)*

- |  |
|--|
| <p>53. Evidence of introducing or applying skills, knowledge, or ideas that were learned while attending a local or state event</p> <p>54. Student council hosts or participates in joint activity with another school</p> |
|--|

##### *(Other Leadership Training)*

- |   |
|---|
| <p>55. Evidence of regular leadership training activities for student council members</p> <p>56. Evidence of leadership training provided to other clubs or to the general population of the student body</p> |
|---|

## **Projects**

**To earn the National Councils of Excellence Award, middle level council must:**

- A. Enter a minimum of **3 projects** into the National Student Project Database, or
- B. Enter a minimum of **4 projects** into the National Student Project Database for a Gold-level award

Only projects that have been entered and approved for publishing to the web will be considered.

#### **Project Categories:**

Projects may be in any of the 16 categories listed in the project entry menu, but each must be from a different category. After entering each project, an automated email with the projects' project identification numbers, titles, categories, and entry date will be received. That information is then entered into the spaces that follow.

#### **Project summaries must:**

- A. Be a minimum of 200 words in length
- B. Include detailed descriptions that identify the goals of the projects, highlights, outcomes, totals, and a general overview of the projects

**Project content that has been cut and pasted from a previously entered project will not be considered as a valid project entry for this award.**

Student councils submitting projects like or similar to ones that have been entered in a previous year must enter new content, and the project title should appropriately identify the year in which the project took place.

For example, title the project “Spirit Week 2015,” not simply “Spirit Week.”

The [National Student Project Database](#) will automatically assign an identification number to each project entered. Projects may be entered into the database at any time during the year. After entering each project and clicking the submit button, a message window should appear on the user's screen to confirm the project submission.

Do not close the project database screen until the submission confirmation is seen. Click the submit button a second time if the window did not appear.

Project entries are typically reviewed by NASC staff and approved for publishing to the database within two business days of submission. On approval, an automatic email is sent to the email address entered into the project entry form. It is important to keep the confirmation email that includes the project ID number, project title, and an attached PDF certificate.

The project ID number, project title, category, and entry date is information to be entered on the next page of this NCOE application. Councils may want to include copies of the project confirmation emails and certificates in their NCOE portfolios as evidence.

# Principal Recommendation and Recognitions

## Principal Recommendation

Please include a personally signed letter of recommendation from the principal. The letter must be on school letterhead and no longer than two pages. It should provide detailed and concise information about the student council.

Examples of topics to address may include:

- The reliability, initiative, and performance (or other traits) of the student council
- The impact of council projects and activities on student life and the community
- How the student council has enhanced or supported the principal's vision for the school
- Explanation of how the student council has fit into or progressed the educational mission of the school

A sample letter is available on the National Councils of Excellence [Resources for Principals](#) page of the NASC website.

## Recognitions and Media

### Recognition

Please list and briefly summarize any recognitions that the council has received during the past year. This may include any individual student or adviser recognition (must be recognized for their work in their student council capacities). Include the dates of each and the agencies or organizations bestowing the recognitions.

### Media

Please identify any stories or news coverage your council received this past year. Be sure to include links to the stories or videos.



## 2018 National Council of Excellence Awards

Please note that all submissions become the property of National Student Council. The names of schools recognized as National Councils of Excellence will appear in NASSP and Natstuco publications, on the Natstuco website, and at the National Student Council Conference.

**Read all directions and guidelines, and carefully review your application before submitting.**

**Submission Deadline is February 15, 2018.**

**ALL SUBMITTED CONTENT AND PROJECTS MUST HAVE TAKEN PLACE DURING THE 2017 CALENDAR YEAR (Jan.1-Dec. 31).**

To log in and save your form information so that you may return to it later, [click here](#).

### CRITERIA

**Make sure to review the award criteria before beginning:**

[Middle level](#)

[High school](#)

[Middle level – Continuation](#)

[High school – Continuation](#)

**Select the grade level of your student council. \***

- High School
- Middle Level

**Did you complete a full NCOE application in 2016 or 2017? (Note: A "continuation" application is not a full application.) \***

- Yes
- No



NatStuco School Membership Number \* ?

School Name \*

School Address \*

City \*

State \*

Zip \*

School Phone \*

## Adviser Information

Adviser Title \* ?

Adviser First Name \*

Adviser Last Name \*

Adviser Phone or School Extension ?

Adviser School Email \*

Number of Years as Adviser \* ?

## Principal Information

Principal Title \* ?

Principal First Name \*

Principal Last Name \*

Principal Phone or School Extension ?

Principal School Email \*

# School Demographics

Total # in Student Body \*

Grades in School \* ?

School Classification \*

# Student Council Information

Number of Council Members \*

Number of Officers \*

## Checklist for Required Evidence

### I. Governance

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Governing Documents

	In Portfolio	Principal Reviewed
A constitution, bylaws, or similar governing documents exist and are used to govern the council	<input type="checkbox"/>	<input type="checkbox"/>
Each council member receives a copy of the constitution/bylaws and a copy is available on the Web or in the school's media center where others may review the documents	<input type="checkbox"/>	<input type="checkbox"/>

#### Elections

	In Portfolio	Principal Reviewed
Evidence of election that includes activities found in civic elections	<input type="checkbox"/>	<input type="checkbox"/>
Written election rules and/or campaign procedures	<input type="checkbox"/>	<input type="checkbox"/>

#### Meetings

	In Portfolio	Principal Reviewed
Copy of student council meeting calendar or list of meeting dates	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that student council members apply basic meeting rules and procedures such as Parliamentary Procedure during council meeting when they do such things as make motions, vote on ideas, and discuss items of business	<input type="checkbox"/>	<input type="checkbox"/>

## Required Evidence Continued

### II. Service

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Participation in Service

	In Portfolio	Principal Reviewed
Evidence of a council-sponsored service project that promotes full student body participation	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate the total number or percentage of the student body that participated in council-sponsored service projects during the course of the school year.

### III. General Activities and Operations

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Spirit and Social Activities

	In Portfolio	Principal Reviewed
Examples of two spirit or social activities	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of an activity that highlights the diversity in the student body/school, or evidence of an activity that appeals to different student audiences	<input type="checkbox"/>	<input type="checkbox"/>

#### Council Operations

	In Portfolio	Principal Reviewed
Example of a membership attendance report, budget report, or evaluation of a council activity/project	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of meetings with the principal or designee (This also includes student councils that meet with an administrator—full council, a committee, or the officers—at least once per quarter or an equivalent thereof during the year.)	<input type="checkbox"/>	<input type="checkbox"/>

## Required Evidence Continued

### Fundraising

	In Portfolio	Principal Reviewed
Evidence of a council-sponsored fundraising project	<input type="checkbox"/>	<input type="checkbox"/>

### Leadership Training

	In Portfolio	Principal Reviewed
Evidence of participation in two or more leadership training sessions presented to council members	<input type="checkbox"/>	<input type="checkbox"/>

### Communications

	In Portfolio	Principal Reviewed
Example of a student council memo, announcement, or video broadcast	<input type="checkbox"/>	<input type="checkbox"/>

## IV. Civic Engagement and Student Voice

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

### Civic-Based Activities

	In Portfolio	Principal Reviewed
Example of a presentation or information that helps the student body understand how a student council activity is civic related	<input type="checkbox"/>	<input type="checkbox"/>

### Student Voice

	In Portfolio	Principal Reviewed
Evidence of a student council activity that provides an opportunity for members of the student body to share opinions and ideas	<input type="checkbox"/>	<input type="checkbox"/>

## Checklist for Additional Evidence

### I. Governance

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Governing Documents

	In Portfolio	Principal Reviewed
Evidence of changes/update to the Constitution or bylaws or minutes from a meeting of the Constitution Committee	<input type="checkbox"/>	<input type="checkbox"/>

#### Elections

	In Portfolio	Principal Reviewed
Involvement or contribution by local Board of Elections officials through information resources, presentations, or direct assistance	<input type="checkbox"/>	<input type="checkbox"/>
Use of voting machines or online voting for school elections	<input type="checkbox"/>	<input type="checkbox"/>
Student council elections include voter registration, voting precincts, or other characteristics of local/state elections	<input type="checkbox"/>	<input type="checkbox"/>

#### Meetings

	In Portfolio	Principal Reviewed
Samples of two meeting agendas and description of how they are shared with the student body and faculty	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of at-large student participation on student council committees or in other supportive roles	<input type="checkbox"/>	<input type="checkbox"/>

### II. Service

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Serving the School

	In Portfolio	Principal Reviewed
Evidence of promoting service to members and others	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of a service project that benefits the school	<input type="checkbox"/>	<input type="checkbox"/>
List of school needs identified by the student council that were considered as possibilities for a service project	<input type="checkbox"/>	<input type="checkbox"/>

## Additional Evidence Continued

### Serving the Community

	In Portfolio	Principal Reviewed
Evidence of a student generated list of community needs	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of involvement by community leaders or groups with a council-sponsored service or service learning project	<input type="checkbox"/>	<input type="checkbox"/>

### Service Learning

	In Portfolio	Principal Reviewed
Evidence of council support for a service learning project in the school	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of service learning features in a student council service project (Planning, action, reflection, and celebrating success)	<input type="checkbox"/>	<input type="checkbox"/>

## III. General Activities and Operations

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

### Spirit and Social Activities

	In Portfolio	Principal Reviewed
Evidence in activity advertisements, goals, or statement of purpose that demonstrates the promotion of positive social behaviors and camaraderie	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of an activity that aids in the transition of younger students into the middle level grades	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of an activity designed to engage new students and welcome them to the student body	<input type="checkbox"/>	<input type="checkbox"/>

### Council Operations

	In Portfolio	Principal Reviewed
Copy of student council budget	<input type="checkbox"/>	<input type="checkbox"/>
Copy of treasurer's report or meeting minutes showing finance activities	<input type="checkbox"/>	<input type="checkbox"/>
Copy of council membership roll	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of a scrap book or similar historical record of council activities	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of student council participation on a school-level committee	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of student council participation on a district-level committee or school board	<input type="checkbox"/>	<input type="checkbox"/>
Copy of a student survey given during the current or previous school year	<input type="checkbox"/>	<input type="checkbox"/>
Copy of a project or activity evaluation used with the student body	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of active membership with a district, state, or regional student council organization	<input type="checkbox"/>	<input type="checkbox"/>

## Additional Evidence Continued

### Fundraising

	In Portfolio	Principal Reviewed
Copy of project revenues and contributions	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of pre-project research on potential charities	<input type="checkbox"/>	<input type="checkbox"/>
List of reputable charitable groups and organizations considered by the student council	<input type="checkbox"/>	<input type="checkbox"/>

### Leadership Training

	In Portfolio	Principal Reviewed
Evidence of adviser participation in professional development session on student council or leadership	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of attendance or participation in officer training	<input type="checkbox"/>	<input type="checkbox"/>
Sample of a leadership lesson or skill building activity	<input type="checkbox"/>	<input type="checkbox"/>

### Communications

	In Portfolio	Principal Reviewed
Evidence of council members' writing or oral presentations	<input type="checkbox"/>	<input type="checkbox"/>
Copy of student council submission for publication or presentation	<input type="checkbox"/>	<input type="checkbox"/>

### Building a Positive School Climate

	In Portfolio	Principal Reviewed
Evidence of an activity that contributes to the development of a positive school climate	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of an activity that fosters positive relations between faculty/staff and students	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of engaging or collaborating with a parent group connected to the school (PTA/PTO, boosters, etc.)	<input type="checkbox"/>	<input type="checkbox"/>

### Responsible Social Media Use

	In Portfolio	Principal Reviewed
Example of using social media in an effective and responsible manner to communicate with council members and the student body	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of responsibly using social media to promote council activities	<input type="checkbox"/>	<input type="checkbox"/>

## Additional Evidence Continued

### IV. Civic Engagement and Student Voice

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Civic-Based Activities

	In Portfolio	Principal Reviewed
Evidence of involvement by community leaders or agencies in a council project or activity	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of a council officer presentation to a civic board/committee (examples include school board, city or county board/committee, or civic club)	<input type="checkbox"/>	<input type="checkbox"/>

### V. Other Council Activities

Our student council has maintained the criteria below and updated the corresponding evidence in our portfolio as needed.

#### Local and State Involvement

	In Portfolio	Principal Reviewed
Evidence of introducing or applying skills, knowledge, or ideas that were learned while attending a local or state event	<input type="checkbox"/>	<input type="checkbox"/>
Student council hosts or participates in joint activity with another school	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Leadership Training

	In Portfolio	Principal Reviewed
Evidence of regular leadership training activities for student council members	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of leadership training provided to other clubs or to the general population of the student body	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of council members sharing their leadership skills by leading a training session or activity with younger students from a feeder school	<input type="checkbox"/>	<input type="checkbox"/>



# Project Submissions

To earn the National Councils of Excellence Award, your council must:

- Enter a minimum of **3 projects** into the National Student Project Database, or
- Enter a minimum of **4 projects** into the National Student Project Database to qualify for NCOE Gold
- The **1st project entry must support the National Initiative on Global Citizenship** created by the NASSP Student Leadership Advisory Committee.
- Identify the projects as **NCOE Entrant** and indicate the **AWARD YEAR AS 2018** on the project entry form.

**PROJECTS ENTERED FOR THE NCOE AWARDS MUST HAVE TAKEN PLACE BETWEEN Jan. 1 and Dec. 31, 2017.**

\* Only projects that have been entered and approved for publishing prior to the NCOE deadline will count towards the award.

## Project Categories

Projects may be in any of the 16 categories listed in the project entry menu. **Each project listed on the application must be from a different category.** After entering a project, an automated email with the projects' project identification numbers, titles, categories, and entry date will be received. That information is then entered into the spaces that follow.

**Project summaries must:**

- **Be a minimum of 200 words in length**
- Include detailed descriptions that identify the goals of the projects, highlights, outcomes, totals, and a general overview of the projects

## IMPORTANT NOTES ABOUT PROJECT ENTRIES

***\*Project content that has been copied and pasted from a previously entered project will not be approved for publishing or considered a valid project entry for the NCOE award.***

***\*Having representatives attend a conference or workshop is not considered a student council project.***

Student councils submitting projects like or similar to ones that have been entered in a previous year must enter new content, and the project title should appropriately identify the year in which the project took place.

For example, title the project "Spirit Week 2017," not simply "Spirit Week."

The [National Student Project Database](#) will automatically assign an identification number to each project entered. Projects may be entered into the database at any time during the year. After entering each project and clicking the submit button, a message window should appear on the user's screen to confirm the project submission.

***DO NOT*** close the project database screen until the submission confirmation is seen. Click the submit button a second time if the window did not appear.

Project entries are typically reviewed by NASC staff and approved for publishing to the database within two business days of submission. On approval, an automatic email is sent to the email address entered into the project entry form. It is important to keep the confirmation email that includes the project ID number, project title, and an attached PDF certificate.

The project ID number, project title, category, and entry date is information to be entered on the next page of this NCOE application. Councils may want to include copies of the project confirmation emails and certificates in their NCOE portfolios as evidence.

**(NEW)** The first project entered on your NCOE application must be one that supports the National Initiative created by the NASSP Student Leadership Advisory Committee. The initiative is based on the ideal of global

citizenship and includes five identified areas. Please read the following for an overview of each area and examples of common student council projects that support each one. The projects listed are ones previously published in the National Student Project Database.

**Global Citizenship – Projects that engage students to better understand their roles and opportunities as involved and informed citizens.**

1. **Equity** – Projects that engage or improve relations with varied and underserved populations (e.g. Special Olympics, No Name Calling Week, Best Buddies, etc.)
2. **Civic Engagement** – Projects that raise awareness or engage in civic-based activities (e.g. mock elections, voter registration drives, Mayor for a Day, etc.)
3. **Positive Social Change** – Projects that raise awareness of or engage others in activities addressing identified social issues in the school and community (e.g. Random Acts of Kindness Week, Mix it up day, Culture Fairs, etc.)
4. **Empathetic Actions** – Projects that assist people in need or crisis, or improve the environment (e.g. Clothing/Food drives, Care packages for vets/homeless, Bowling with friends, etc.)
5. **Awareness** – Projects that raise awareness to or promote meaningful dialogue on identified school and community issues (e.g. Anti-bullying/smoking/drugs, Blood Drives, Pause before you post, etc.)

**ENTER PROJECT INFORMATION ONLY AFTER THEY HAVE BEEN ENTERED INTO THE NATIONAL STUDENT PROJECT DATABASE located on the NASC website.**

Project 1 Database ID # \* ?

Project 1 Title ?

Project 1 Category

Global Citizenship Area ?

Project 1 Date of Entry

Project 2 Database ID # \* ?

Project 2 Title ?

Project 2 Category

Project 2 Date of Entry

Project 3 Database ID # \* ?

Project 3 Title ?

Project 3 Category

Project 3 Date of Entry

Project 4 Database ID # <sup>?</sup>

Project 4 Title <sup>?</sup>

Project 4 Category

Project 4 Date of Entry

▲ 5 (Rules) / 6 ▼

## Principal Recommendation

Please upload a signed letter of recommendation from the school principal. The letter must be on school letterhead and no longer than two pages and saved in Word or PDF format. It should provide detailed and concise information about the student council.

Examples of topics to address may include:

- The reliability, initiative, and performance (or other traits) of the student council
- The impact of council projects and activities on student life and the community
- How the student council has enhanced or supported the principal's vision for the school
- Explanation of how the student council has fit into or progressed the educational mission of the school

A sample letter is available on the National Councils of Excellence [Resources for Principals](#) page on the NASC website.

**Upload Principal Letter of Recommendation (.pdf, .doc and .docx only) - Required when submitting Full Applications**

 

▲ 6 / 7 ▼

## Recognitions and Media (Optional)

Please list and briefly summarize any recognitions that the council has received during the past year. This may include any individual student or adviser recognition (though they must be recognized for their work in their student council capacities). Include the dates of each and the agencies or organizations bestowing the recognitions.

**Recognition 1**

**Date Received 1**

**Recognition 2**

**Date Received 2**

**Recognition 3****Date Received 3**

Please identify any stories or news coverage your council received this past year. Be sure to include links to the stories or videos.

**Media Story 1****Media Story 2****Media Story 3**

## Signatures and Statement of Validation

**Principal \***

By checking this box, I affirm that the student council officers and adviser(s) have presented me with evidence of their program and activities, which I have evaluated and found to meet or exceed the standards required for the council to be named a National Council of Excellence by the National Association of Student Councils. Further, the Indicators met have been properly identified on the application.

**Principal Name \*****Date \*****Adviser \***

By checking this box, I affirm that all information on this application is correct and complete.

**Adviser Name \***

**Date \***

**President \***

By checking this box, I affirm that all information on this application is correct and complete.

**President Name \***

**Date \***

## Designation

**You have met** indicators

**You have met** indicators

A Gold designation requires a minimum total of 40 indicators.

A Gold designation requires a minimum total of 49 indicators.

**Please check the level of the award for which your student council qualifies. \***

- National Council of Excellence
- National Gold Council of Excellence

CLOSE