

**Today is your day! You are off to clean up clubs
to stop them from driving you crazy all day**

**Joanna Butcher
Milpitas High School
jbutcher@musd.org**

**Workshop Title: Today is your day! You are off to clean up clubs to stop them
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Description: You'll move mountains (club chaos) ! Your off to clean places! Today is your day! Your mountain is waiting, so get on your way. Let's clean up the chartering process and see how using Adobe Fillable forms, strict deadlines, a 3 strike policy, and a mandatory core officer training has helped turn the chaos into a tidy organization with easy to follow guidelines. Calm the crazy of paper only clubs, rouge clubs, and lack of consistency. a google file will be available. <http://mhscllogs.wixsite.com/mhscllogs>

Link to club presentation papers <http://bit.ly/cadaclubsfolder>

Link to club presentation google slides <http://bit.ly/cadaclubsppt>

Overview of Presentation

1. Chartering Process: timeline, workshop, forms
2. Officer Training: when, what is reviewed
3. Strikes System
4. Disbanded clubs paperwork
5. Amazing Bank Technician and agreeable Yearbook adviser
 - a. Financial responsibility of club officers
 - b. Minutes template
6. Standing Committee in Leadership Class
7. Thank goodness for Google Drive

Responsibilities of the clubs:

Charter Process

Officer Training

Club Council 1x a month

ALL Financial responsibilities

Club Rush, Food Drive & Campus Beautification

Optional events: Trunk or Treat, Deck the Halls, Cultural Show, Pi Day, Food Sales