All aspects of fundraising
Assist Activity Director with uniform distribution
Organize camp and all camp transportation
Organize choreography of Team Routines
Organize Practices
Create a uniform schedule
Enforce rules while at school and other functions
Game Supervision – to be split with coaches
Liaison with Activities Director for Pep Rallies and Assemblies
Organize Excel spreadsheet for Fundraisers
Order uniforms, warm ups and other apparel
Organize an end of the year banquet (December)
Organize attendance of cheerleaders at sports awards banquets and other school functions.
Organize tryouts: Dates, times, paperwork, judges
Organize cheers and routines for placement on You/Tube
Paperwork: medical release, physicals, Code of Ethics, Photography release, etc…
Parent Meetings, comments and concerns
  - Purchase Orders
  - Rules & Regulations
Scheduling games that cheerleaders will attend
  - Trip Requests
  - Van Requests

Assistant Coaches Duties

Assist webmaster with the SHS cheer page
Assist with judging Tryouts
Assist with Practices
Assist with choosing uniforms, warm ups and other apparel with Activities Director and Advisor
Assist with coaching and choreography
Attend Camp
Enforce rules while at school and other functions
Supervision at games –
Work with Activity Director and Advisor to separate cheerleaders into Varsity, JV, & F/S