

# Leadership is as Easy as



**P**lanning **I**mplementation **E**valuation

Michelle Hendrix

Michelle.hendrix@calloway.kyschools.us

Human Resources

If you are unsure of how to set up a leadership program, whether to maximize a one day a week, at lunch only or everyday class, you need the right ingredients.

Additionally, the CRUST is a Foundation for a leadership P.I.E. Taking time to work on:

Curriculum

Recognitions

Unity

Skills

Teamwork



## **PLANNING:**

**The first time you meet**

**The first day of the week**

**The first day of the month**

**Tools: Planner, calendar, schedule, worksheets**

**MHS- Meets Tue-Fri, Planning days are on Tuesday  
each Tuesday a different type of planning.**

**1<sup>st</sup> Tuesday -Plan for new event for the month  
using our Awesome Event Planner**

**2<sup>nd</sup> Tuesday- Plan for Job duties for the month  
setting goals for the month based on student  
government responsibilities. Pres,VP,Sec,Treas.ect.**

**3<sup>rd</sup> Tuesday - Plan with advisory for the month  
Meeting with Advisors of each class, class goals,  
meeting agendas and projects per grade level.**

**4<sup>th</sup> Tuesday- Plan using school wide calendar next month**

Holidays, special events, meetings, deadlines that involve the entire school.



## **IMPLEMENTATION:**

Now is the time for action. Once you have a plan for the week, month ect. You will need time to gather resources, publicize, build.

**MHS: Implementation is done on Wednesday**  
Students make posters, build props, make phone calls and or contact staff, clubs or community members. They may need to meet as a whole class to discuss actions such as choosing dress-up days. Many students need feedback from governing body and or to share information from trainings.

**Exp. Student council feedback**

**Community service updates**

**Store management/Fundraising**

**Lessons learned from field trips/trainings**



## **EVALUATION:**

**This is a time of reflection, adjustments and or closure to a project or activity.**

**MHS: If we are in the middle of project this day (Thursday) is used to check time lines, progress and or make changes to the project. If the project has ended it is the time to evaluate the group (grades, reflection, thank you). At the end of the month advisory and executive ASB evaluate the job roles and see if goals have been met.**



## **C.R.U.S.T**

**The Crust is a foundation of any good pie, but is often disregarded. Our events activities and contributions to school look great because of PIE. However the foundation in which our activities are built, includes creating good leaders.**

**MHS: at least once a week (Friday) we take a break from the planning, implementing and evaluating our projects. This time is spent focusing on what makes good leaders. It may be an assignment, activity or presentation that fits into one of the Crust categories.**

**C-curriculum, an assignment that helps leadership students focus on the qualities of a good leader. How to lead, define rolls, use planning sheets, Robert's rules of order, alma mater ect.**

**R-recognition of the leaders. We have leaders of the month, "I can" tickets and birthdays. End of semester**

parties and thank you.

**U**-unity is done by bringing in a common problem that may need fixing within our leaders and provide a game or activity to unite the students as one Leadership.

**S**-skills are developed through games and activities, such as management, decision making, communication and cooperation.

**T**-teamwork is essential for all leadership no matter the size of your group. Finding activities that make them work together to show their common bond and in cooperate all of the crust elements. Once a week is something all of my students look forward to.

## **Materials used in my class for P.I.E +CRUST**

- \*School year Planner, provided by Herff-Jones rep
- \*Goal Sheets-Job, Personal, School, Store/Com.Serv
- \*Folders for every event, worksheets, timelines and checklists created by previous students.
- \*10 minute Leadership lessons, University of Michigan extension services-4-H youth development
- \*Minute Motivators for leaders-by Stan Toler
- \*Leadership favorites-by Steve Southard
- \*Youtube video lessons- kid president, Soulpancake
- \*Attending Area A conferences, CASL,CADA camps, CADA annual conference.

**Mleehendrix@gmail.com**

**Former 13-year Veteran Activities Director, Health Science/CTE teacher. Marysville High School, Marysville CA.**