Why pick just one student of the month from each grade level? With the student of the month school wide, teachers have a chance to pick a student from one of their class periods each month. This gives more students an opportunity to be recognized for their efforts in the classroom. Student of the month presentations give the administration team an opportunity to recognize students in a positive way and not only discipline issues with students. The following is how Student of the Month works at our school. You can modify it to fit your school.

Student of the Month POSTERS:
- Each teacher will receive a poster to be displayed in their classroom during the school year. The poster will include the teachers name on top and then there are squares with the months so the teacher can place the students picture for each month.

Google-Form:
- Send out an email to all the teachers during the last week of the month with a link to a designed google-form.
- The form will include name of student, teacher name, room #, grade level and 20 words or less on why the student was nominated.
- The google-form makes it easier to print out the nominations and organize them for presentations.
Rotations for each month:

- At our school we start classes in August so our first student of the month will be for September. The following is the breakdown of what periods are presented on what months.

<table>
<thead>
<tr>
<th>MONTH</th>
<th>PERIOD</th>
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<tbody>
<tr>
<td>September</td>
<td>1</td>
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<tr>
<td>October</td>
<td>2</td>
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<tr>
<td>November</td>
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<td>December</td>
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<td>January</td>
<td>5</td>
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<td>February</td>
<td>6</td>
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<tr>
<td>March</td>
<td>1, 2, 3</td>
</tr>
<tr>
<td>April</td>
<td>4, 5, 6</td>
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</tbody>
</table>

During the months of March and April, the teachers can pick a student from any of those periods. We avoid Student of the Month nominations for May due to hectic end of the school year activities and testing days.

Presentations:

- Your Administration team will be presenting the certificates to the students.
- Give each Administrator a designated area of the campus to present.
- You will have a folder for each Administrator with the certificates to present. We include a campus map to guide them through their designated area.
- Have Administrators set-up a day to present due to their busy schedule/work with their personal secretary to schedule in time on calendar.
- There are times where Administrators will have to reschedule for issues that arise at school.
- You will have the print-out of the google-form that each teacher submitted for each student. You will include the certificate, and color picture.
- When Administrators present they will say the words that the teachers submitted on why they picked that student.
• At our school we have ASB students accompany the Administrators with candy for the students. We also have a student photographer from the yearbook class to take pictures.
• The pictures are later sent out school wide for the staff to see what students were recognized as Students of the Month.

Additional Information:
• We have a Google Sheet with the names of the students that have been nominated as Students of the Month.
• Each month we add the new students, we send this google sheet to the teachers so they know which students have been nominated.
• Students can be picked as many times as possible.
• Some teachers like to nominate students that have not been picked.
• Give the teachers a deadline to submit their nominations.
• Students really like this program because any student can be nominated as Student of the Month and not just straight A students.
Student of the Month Criteria:
The following criteria is what we use for the teachers to pick their student, or they can use their own criteria.

VISTA DEL LAGO HIGH SCHOOL

The Student of the Month is based on any or all of the following criteria:

- The student has made a significant contribution to his or her school.
- The student has demonstrated a commitment to his or her career plan and/or has overcome adversity.
- The student has good attendance, free of discipline issues, on class on time. OR, the student has improved on any or all of the following mentioned.
- The student has demonstrated exceptional effort in a particular area (i.e. extracurricular, leadership, vocational, or academic.)
- The student is exceptionally well rounded and demonstrates multi-characteristics listed above.
- The Senior of the month will compete for Student of the Year. The Student of the Year nominee must be a senior who has been selected as Student of the Month.

The student of the month is not an award that should be given on academics alone, but rather should be available to all students who have demonstrated leadership qualities and improvement in any area including vocational.
Raven of the Month

Mr. Munoz

<table>
<thead>
<tr>
<th>SEPTEMBER</th>
<th>OCTOBER</th>
<th>NOVEMBER</th>
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<td>DECEMBER</td>
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<td>MARCH</td>
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Respect  Achieve  Value  Engage  Never give up
Succeed