



VISTA MURRIETA GRADUATION  
GRADUATE OVER 850 GRADUATES IN  
UNDER 2 HOURS!

# TRADITIONAL “IN PERSON” GRADUATION

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- 800 + Graduates
- 10,000 spectators
- 4,000 chairs
- VIP Section & Parking
- Dignitary Room
- Carts
- First Aid Station
- Water for Spectators
- Programs for Spectators
- Programs for Dignitaries
- Stage & Lighting
- Jumbo Screens
- Stage Set Up
- Teacher / Staff Involvement!!!

# VISTA MURRIETA GRADUATION CEREMONY

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- <https://youtu.be/TukTI3aMtb4>



# VISTA MURRIETA GRADUATION CEREMONY DRONE PICTURES

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# VISTA MURRIETA GRADUATION TIMELINE

October	Meeting with Steve		
	Discuss: Budget, timeline, responsibilities		Rausa / Kimberly / Mick / Mike Ruiz
	Order: Morningstar Entertainment		Mike Ruiz / Rausa
November			
December	Announcement		Senior Class
	Rings		Shannon Kush
	Diplomas/Covers – 850		Jostens
	Diploma List		Debbie / Monica
	Grad. Night Date Set???		Senior Class
	Order Honor Awards		Kimberly
	Print collect Senior Contracts		Done at Registration

January	Admin Mtg. Discuss:		Mick / Rausa / Bean / Just / Scallion
	Grad Format		
	Marching Order		
	Flag Protocol		
	Cap and Gown Order		Activities Office
	Announcement Order		Activities Office
	Sr. Parent Mtg.		Senior Team
	Sr. Letter to Parents		Senior Team
	Program Cover Design		Jason Bowen
	Reflection Work orders	May 20	Senior Class
	Senior Activity Planning		Senior Class Advisors Senior Admin Team
February	Order CSF and Honors		Michelle /Kimberly
	Talk to grounds personnel re: seeding schedule		Bean / Rausa
	Meet re: security, VIP, Parking, Handicap		Rausa / Carl
	Send list of Grads. To vendor for Diplomas	By 3/26	Kimberly / Debbie / Monica
	Double Check Diploma Covers		Kimberly / Rausa

# VISTA MURRIETA GRADUATION TIMELINE

<b>March</b>	<b>Invite by GPA Honor Guards</b>		<b>Debbie Rausa &amp; Diana Ruiz</b>
	Order faculty robes		<b>Shannon / Chris P</b>
	Publishing		<b>Rausa / Bowen / Mick</b>
	Timelines for Program (non-grads)		<b>Senior Admin Team / Rausa</b>
	Review Check-out procedures		<b>Senior Admin Team / Rausa Diana Ruiz</b>
	Graduation Tickets		<b>Rausa / Chris P / Shannon</b>
<b>Month</b>	<b>What</b>	<b>Where</b>	<b>Responsibility</b>
<b>April</b>	Order Honor Guard Garland Bouquets, etc.		<b>Michelle Morris / Diana Ruiz</b>
	Auditions for Senior Singer (need names for program)		<b>Zach Krug</b>
	12Wk. grade/determine Val./Sal.		<b>Senior Admin. Team Bean / Diana Ruiz</b>
	Meet with Val./Sal.		<b>Mick / Rausa / Robbins</b>
	Establish Dates to visit Sr. Classes		<b>Rausa</b>
	Procedures		<b>Rausa</b>
	Dress Code		<b>Rausa</b>
	Graduation Req.		<b>Diana Ruiz</b>
	Order Certificates of Completion (Pupil Serv)		<b>Debbie / Monica</b>
	<b>Meet with SRO re: Sec.&amp; Creighton &amp; LAS Park</b>		<b>Rausa</b>

<b>May</b>	<b>Check Honor Designations</b>		<b>Michelle Morris / Diana Ruiz</b>
	Pomp/Circumstance Disk/practices		<b>Shannon Kush</b>
	Graduation Decorations		<b>Rausa / Mike Ruiz / Shannon Kush</b>
	Check on Hearing Impaired Devices		<b>Mike Ruiz</b>
	Meet regarding Practice sessions with Seniors		<b>Rausa / Senior Class</b>
	Check Special Presentations		<b>Rausa</b>
	Invites to Board and Dignitaries		<b>Rausa / Mick / Chris P / Janelle</b>
	Teachers sent graduation duties / Staff Meeting		<b>Rausa</b>
	CLASS Awards		<b>Renaissance</b>
	Set up for rehearsals		<b>Rausa / Ruiz</b>
	<b>Contact w/maintenance re: help w/set-up/clean-up</b>		<b>Bean</b>

# VISTA MURRIETA GRADUATION TIMELINE

<b>Cont. May</b>	<b>Talk with grounds about mowing &amp; watering schedule</b>		<b>Rausa</b>
	Meet w/Val. & Sal. After Bronco Awards re: speeches		<b>Rausa</b>
	Meet w/classified about end of year procedures		<b>Mick</b>
	E-mail staff VIP seats		<b>Rausa</b>
	Grad Night Advertisement		<b>Senior Class</b>
	List Non Grads		<b>Diana Ruiz</b>
	Visit Senior Classes		<b>Rausa</b>
	Meet with Murrieta PD re: Gate / Traffic		<b>Rausa</b>
	<b>Check Diploma Covers</b>		<b>Kimberly / Debbie / Monica / Rausa</b>

Sr. Scholarship Night		<b>Diana Ruiz</b>
Check-out procedure		<b>Mick / Janelle</b>
Grad seating diagram		<b>Rausa</b>
Grad Rehearsal - PLAN		<b>Rausa</b>
Sound System		<b>Rausa / Ruiz</b>
up/breakdown		
Perimeter / Stairs		<b>Security / Rausa</b>
Adjust custodian schedules		<b>Bean</b>
Script out presentation of class & diploma presentation		<b>Rausa</b>
Check fees owed and discipline not cleared		<b>Kimberly / Rausa</b>
Grad rehearsal mtg. w/Admin & Senior teachers		<b>Rausa</b>
Distribute Grad. Tickets (pull non grads) at rehearsal		<b>Rausa / Debbie / Monica /</b>
Check Speeches Val.		<b>Rausa / Michelle Robbins</b>
Band - Plot path		<b>Rausa / Wade</b>
Sr. Brunch if necessary		<b>Rausa / Senior Class</b>
After school - staff meeting to discuss graduation		<b>Rausa</b>
Coordinate delivery of programs		<b>Rausa</b>

# VISTA MURRIETA GRADUATION COMMITTEES

## Row Captains Walking in Ceremony

Leader: Eric Fagen

### COMMITTEE MEMBERS

<u>NAME</u>	<u>NAME</u>
rrus, Shonda	31. Rottino, Mario
chtold, Melissa	32. Rucker, Andy
rd, Anthony	33. Ruiz, Diana
ndaele, Karen	34. Ruth, Kurt
iz, Ed	35. Sawvers, Dale
rrest, Kaitlyn	36. Shoults, Chris
es, John	37. Valloza, Leighlany
iner, Will	38. Wallace, Josiah
nzalez, Suzanne	39. Weaver, Brent
ll, Claudia	40. Wilson, Jan
amilton, Carrie	41. Spear, Paul
arkless, Leola	42. Voyles, Jeff
irgos, Jeffrey	43. Tyler, Dione
l, Guillermina	44. Tupaj, Alan
ogge, Tammy	45. Kusters, Scott
'izola, Gabriela	46. Fung, Casey
rug, Chris	47. Olsen, Megan
ne, Rebecca	48.
rkins, Cameron	49.
arrison, Gevin	50.
urray, Joe	51.
guyen, Hien	52.
w, Jenny	53.
dilla, Aurora	54.
ge, Curtis	55.
ttton, Erin	56.
rdue, Emilia	57.
tersson, Eric	58.
owden, Greg	59.
umer, Joe	60.

# ROW CAPTAINS

NAME	NAME
1. Burrus, Shonda	31. Rottino, Mario
2. Bechtold, Melissa	32. Rucker, Andy
3. Byrd, Anthony	33. Ruiz, Diana
4. Candaele, Karen	34. Ruth, Kurt
5. Diaz, Ed	35. Olsen, Megan
6. Forrest, Kaitlyn	36. Shoults, Chris
7. Files, John	37. Valloza, Leighlany
8. Gainer, Will	38. Wallace, Josiah
9. Gonzalez, Suzanne	39. Weaver, Brent
10. Hill, Claudia	40. Wilson, Jan
11. Hamilton, Carrie	41. Spear, Paul
12. Harkless, Leola	42. Voyles, Jeff
13. Burgos, Jeffrey	43. Tyler, Dione
14. Kil, Guillermina	44. Tupaj, Alan
15. Knogge, Tammy	45. Kosters, Scott
16. Arizola, Gabriela	46. Fung, Casey
17. Krug, Chris	47.
18. Lane, Rebecca	48.
19. Larkins, Cameron	49.
20. Fung, Casey	50.
21. Murray, Joe	51.
22. Nguyen, Hien	52.
23. Pew, Jenny	53.
24. Padilla, Aurora	54.
25. Page, Curtis	55.
26. Sutton, Erin	56.
27. Perdue, Emilia	57.
28. Peterson, Eric	58.
29. Dowden, Greg	59.
30. Ramer, Joe	60.

# PARADE ROUTE MONITOR / SEARCH TEAM

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1. Atwood, Chad
2. Baladez, Carlos
3. Clanton, Brandon
4. Cheslar, Jessica
5. Cheslar, Nicole
6. Dominguez, Jose
7. Faddis, Spencer
8. Garnett, Rachel
9. Gempeler, Char
10. Martinelli, Matt
11. Ojeda, Steff
12. Parsons, Kelly
13. Sammon, Reese
14. Vaez, Karianne
15. Walsh, Luke
16. Warren, Shannon
17. Willard, Matt

# SECURITY TEAM

1. Anderson, Shane	13. Matlock, Gary
2. Candaele, Coley	14. Carrillo, Elizabeth
3. Blaske, Guia	15. Truax, Billy
4. Mosiello, Matt	16. Yup, Kaylyn
5. Cooke, Kristen	17. Nelson, Howie
6. Davis, Ashley	18. MacLeod, Julie
7. Jones, George	
8. Garcia-Olson, Theresa	
9. Heise, Ryan	
10. Hubarth, Joe	
11. Keys, Scott	
12. Olson, Kurt	

# DIPLOMA DISTRIBUTION

1. Acevedo-Johnson, Alicia

1. Chenard, Mark

1. Cox, Janelle

1. Fvette, Julia

1. Linden, Jennifer

1. Mendez, Kristin

1. O'Connor, Anna

1. Papciak, Michael

1. Paulson, Paulina

1. Pasciuto, Chris

1. Rausa, Debbie

1. Salgado, Maria

1. Betty Choe

2. Monterosso, Barney

# ON SITE PARKING & PARKING LOTS

1. Bley, Barbara	11. Quinn, Corey
2. Carrillo, Kelly	12. Rhine, Susan
3. Hipp, Sunny	13. Zack Paterson
4. Hyde, Robert	14. Searl, Leslie
5. Kuelbs, Amanda	15. Daniel Carlin
6. Ulmer, Armine	16. Stein, Brad
7. Mayfield, Lauren	17. Terrazas, Katie
8. McClelland, Charles	18. White, Josh
9. Pence, Carrie	19. Everett Bissonette
10. O'Bryan, Lindsay	20. Flores, David

# VIP RECEPTION

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**1. Applegate, Sara**

**2. Reese, Bobbie**

**3. Hayes, Linda**

**4. Mueller, Kay**

**(Jodi Goldersleeve)**

# TICKETS TAKERS

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1. Cipres, Caroline

2. Flores, Adriana

3. Fryer, Jake

4. Gildersleeve, Jodi

5. Haefer, Ross - Lead

6. Harper, Ashley

7. Myers, Kathy

8. Witczak, Kathleen

9. Sosa, Gabby

10. Romo, Betty

11. Ravenni, Nancy

12. Llerenas, Letty

13. Jacque Cousar



# OFF SITE PARKING

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**1. Daarstad, Even**

**2. Hanson, John**

**3. Jarrett, Jeremy**

**4. Mason, Patrick**

**5. Sather, Vance**

**6. Stanley, Jeff**

# DISTRACTION FREE CEREMONY

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- Set the expectation early
- Hand out Senior Booklets
- Senior Assemblies at the start of school, and after Christmas Break
- Visit the Senior Classes in April
- Communicate as much as possible with families

# KNOW THE STUDENTS WITH DISABILITIES

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- Plan for the worst-case scenario
- Have multiple carts available
- Make sure radios are charged and ready to go
  - Limit the “chatter” on the radios”
- Have an Incident Commander on a radio

# VISTA MURRIETA GRADUATION GENERAL INFORMATION

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## **Vista Murrieta High School Graduation 2019 General Information**

- Graduation is Thursday, June 6, 2019 starting at 6:00
- Graduates are to be on campus lining up at 4:30 in the gym
- Gates open at 4:30 for public to enter stadium
- No reserve general seating available
- Handicap seating is clearly marked and reserved for the handicapped
- Each graduate will receive 6 tickets upon completion of Senior checkout
- Additional tickets are available for \$10 each through the bookkeeper
- District employees get in with their site badge plus one guest
- VIP's will be on a list and seated on the field
- Distinguished guests will be on a list and will have a reception room
- Sky boxes will be auctioned off for larger parties through Paulina Paulson's office
- Graduation practices are mandatory and will be held on June 4 from 8:00 to 1:00, and June 5 from 8:00 – 10:00.
- Bring water, sun block and dress in cool clothing. It will be hot!
- Graduate parking will be in the East parking lot only
- Graduates are encouraged to either carpool, or be dropped off
- All other parking lots are for general public parking
- Off site parking will be available at Los Alamos Sports Park and a shuttle will be provided to bring people to the school and be dropped off at the bus loop in front of the tennis courts

# CHECKOUT CARDS AND DIRECTIONS

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Good Morning Broncos,

Senior check out is quickly approaching, YIKES! Seniors will check-out **Friday, May 31<sup>st</sup> from 11:45am-4pm. All teachers of seniors have received Blue Checkout cards. Please distribute TODAY (5/29/19) during your 2<sup>nd</sup> period class to seniors.**

Please distribute your student's check-out card on Wednesday (May 29<sup>th</sup>)/Thursday(May 30<sup>th</sup>). If a student is missing a check-out card, or loses their card at any time, please direct them to the EAST HALL to see Mrs. Pickrahn. If you have seniors that are absent during your English class, please return the check-out card to the EAST HALL, to Mrs. Pickrahn.

Check-out times will be posted outside of the EAST /WEST HALL for student review Wednesday morning, May 29<sup>th</sup>. Students can begin collecting signatures from their teachers (once they receive their cards), Library, Bookkeeper, and Discipline offices Wednesday-Friday. Library, Bookkeeping and Discipline signatures can only be done before school, break, lunch and after school. Please do not allow students to leave class to acquire a signature on Wednesday/Thursday. Teachers can sign off cards during their class time. Seniors must also complete the Senior Exit Survey as part of the check-out process. Students can go online to [www.vmhs.net](http://www.vmhs.net) and click on **SENIOR SURVEY**. Feel free to direct students to the website and complete it on their phones or on a Chromebook. The Senior Exit Survey is signed off, once completed and verified, by Mrs. Michelle Morris in the Career Center.

Please encourage students to request their final transcript through Parchment our online transcript service for quickly delivery of the transcript to their schools. They can go to the school website and click on the parchment link to request a final transcript. Otherwise they will need to write the name and address of the college they would like their final transcripts to be sent. Once students check out with their counselor those that are eligible to receive an A-G medal will receive one at that time from their counselor and pick up graduation tickets.

**Counselors will NOT sign off cards until the student's check out time on Friday, May 31st!!!**

Counselors will review and sign for completion of:

- 40 hours Community service
- Credits Completed
- Junior Reflective Essay
- Senior Exit Interview
- A-G Completion
- Student Cleared for graduation

# VISTA MURRIETA GRADUATION CEREMONY ORDER

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## Graduation Order – 2019

1. *Procession of Flags*
2. *Procession of the Senior Class*
  - a. March into the stadium in two lines
    - Left line (**GOLD**) home side
    - Right line (**BLUE**) visitor side
  - b. Keep a similar pace as the person in front of you
  - c. Follow the Honor Guards lead for seating
  - d. Do not sit until instructed
3. *Star Spangled Banner & Musical Selection- Choir*
  - a. Graduates are to remain standing during both songs
4. *Welcome: Mr. Wager*
  - a. Graduates will be seated
5. Superintendent's Message- Mr. Kelly
6. **Class Gift- NAME...**
7. *Acceptance of the Senior Gift -*
8. *Honorary Diploma*
9. Valedictorian's Address: **NAME...**
10. *Presentation of the CLASS of 2019*
  - a. Stand when Mr. Wager says I present to you the class of 2019
11. *Acceptance of the Senior Class- Mr. Kelly*
12. *Awarding of the Diplomas*
  - a. Each row will rise together
  - b. Stay standing until everyone from your row returns
  - c. Entire row will become seated at the same time.
13. **Tassel Ceremony- NAME ...**
  - a. Do not throw your hats yet
14. *ALMA Mater- Choir and Band*
15. *Closing- Bronco Spell Out with Most Spirited Bronco Winners!*
  - a. Celebration Time
  - b. Now you can throw your hats

# VISTA MURRIETA GRADUATION MARCHING ORDER

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Vista Murrieta High School Graduation  
Commencement Ceremony Marching Order

Class of 2019

*Procession Order:*

1. Drum Line- Leads Graduate into the stadium
2. Parade of Flags
3. Mace Carrier
4. Junior Honor Guard w/ garland
5. Faculty
6. Class Advisors and Mr. Dowden
7. Incoming ASB President
10. Remainder of the Admin. Team
11. Students

# VISTA MURRIETA GRADUATION DATES TO REMEMBER

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## Senior Dates to Remember

2019

April 16	Graduation Announcement Distribution Day @ Lunch
April 26	Early Cap & Gown Delivery @ Lunch
April 29	Senior Scholarship Night 6:00 PM @ MMHS PAC
May 1	Last Day to Order Graduation Items Online
May 5	Jr/Sr Prom, Nixon Library 7:00 pm to 11:00 pm
May 6-17	AP Exams
May 17	MORP
May 18	Senior Grad Event @ Disneyland & CA Adventure
May 20	College Acceptance Breakfast, MPR (Notify Mrs. Rausa by May 15)
May 20	Borrow & Late Order Cap & Gown Distribution Day @ Lunch
May 20	CLASS Awards, 6:00 pm PAC
May 28	Senior Farewell Fair
May 29 & 30	Senior Finals
May 30	Yearbook Signing Party
May 31	Sr. Farewell Rally / Sr. Checkout & Grad Tickets Distribution
June 4 & 5	Graduation Rehearsals 8:00 am – Mandatory
June 6	GRADUATION COMMENCEMENT! 6:00 pm

# VISTA MURRIETA GRADUATION PLAN

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## *Vista Murrieta High School* Graduation Plan 2019

- I. **Practice- June 4<sup>th</sup> 8:00- 1:00- starting in the Gym**
  - a. Check in & Card and Cheat Sheet distribution
  - b. Expectations- Steve Rausa
  - c. Graduation Talk Through- Eric and Coley
  - d. Honor Guard Procession- Debbie Rausa
    - 1. Mace
    - 2. US Flag
    - 3. California Flag
    - 4. VMHS Flag
  - e. Align Students by Alpha and card color- All
  - f. Process to Stadium- All
  - g. Run Through
  - h. Return Cards to Honor Guards
- II. **June 5<sup>th</sup>, 8:00 – 10:00- starting in the Gym**
  - a. Check in & Card Distribution
  - b. Align by card color and alpha ( **Blue**- Visitor's side, **Gold**- Home side)
  - c. Processional- All
  - d. Run Through-Eric and Coley
  - e. Return Cards to Honor guards
- III. **Graduation Ceremony June 14<sup>th</sup> - Report at 3:30pm**
  - a. Staff duties
  - b. Counselor duties & responsibilities
    - 1. student search
    - 2. dress code & student behavior expectations
    - 3. organize students
    - 4. row captain responsibilities
    - 5. set the pace for students and faculty
  - c. Parade Route Monitor's – KEEP THINGS MOVING!!!
  - d. Infield schematic
  - e. Program and agenda
  - f. Marching order
  - g. Stage schematic
  - h. Robes

# VISTA MURRIETA GRADUATION EXPECTATIONS

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## *Vista Murrieta High School* Graduation Behavior Expectations

### Class of 2019

1. **Dress Code**- We are asking all graduates to dress nicely.
  - a. No spiked heels, wedge sandals/platforms are okay.
  - b. No shorts or bathing suits
  - c. No gown alterations (airbrushing, studs)
  - d. No extra items that are not school issued are allowed to be worn over the gown (ie. Lei's)
  - e. Only school issued medallions and cords are allowed.
  - f. Nothing is to be carried into the stadium. This includes electronic devices, cameras, cell phones, binoculars, drinks, flowers, leis, purses, and or any other distracting items including, but not limited to items such as inflatable toys, air horns, silly string, and food items.
2. **Behavior**- Senior pranks or distracting behavior will get you eliminated from the ceremony. Cooperative behavior will greatly reduce the length of the rehearsals. If you attempt to disrupt the graduation ceremony, you will be pulled from the ceremony immediately and escorted to the street.
3. **Graduation Day**- Graduates are to be here in the Gym at 4:30pm. Once we start the processional, late comers will not be allowed to join the procession. BE HERE ON TIME! If you have a **GOLD** card, you will be on the **HOME** side, **BLUE** card you will be on **VISITOR'S** side.
4. **Diplomas**- Once the ceremony is over, you must report to the snack bar to pick up your diploma. The school is closed during the summer; diplomas will not be available for pick up until the fall semester.
5. **Shuttle Bus**- Parking is limited, graduates please get dropped off or car pool. Tell your parents about the shuttle bus. A shuttle bus will be provided for spectators. Pick up will start at 4:30 at Los Alamos Sports Park and drop off here at VMHS at the bus loop. The shuttles will return spectators to the park starting immediately after the ceremony.

# VISTA MURRIETA SENIOR CLASS VISIT SCHEDULE

It's that time of year again to discuss GRADUATION!!!

Thank you, in advance, for allowing us to do this. Please send me dates & times when you would like a visit to talk to your Seniors about the Graduation season.

We would like to have these 15 minutes meetings done as soon as possible, and we're not against coming in after AP exams.

Please let me know when you would like your visit and we will work around your busy schedule.

Thank you!

Steve.

ENGLISH DEPARTMENT MASTER SCHEDULE 2018-2019									
English	Room/Ext.	Per 1	Per 2	Per 3	Per 4	Per 5	Per 6	Per 7	Per 8
Anderson (A Day)	EE24 x6604	Eng. 92	x	Eng. 92	x	x	x	H20 Polo	X
Gempeler	EE11 x6501	CELDT Testing	x	CSU Expo	CSU Expo	EL Support	Eng. I SDAIE	EL I/2	X
Gonzalez	M112 x6722	Eng. 92	APEX	WASC	x	Eng. 92	x	Eng. 92	APEX
Le	EE15 x6505	x	AP. Lit	Adv. Eng. 2	Adv. Eng. 2	Adv. Eng. 2	Eng. 2	Adv. Eng. 2	X
Rhine	M113 x6723	College 101/103	DE Prep	College 101/103	Adv. Eng. I	Creative Writing	Adv. Eng. I	x	X
Shoults, C	EE14 x6504	x	DE Prep	Eng. 3	College 101/103	Eng. 3	College 101/103	Eng. 3	X
Stein	M111 x6721	CSU Expo	Eng. 2	CSU Expo	CSU Expo	CSU Expo	Eng. 2	x	X
Wallace, J.	M120 x6730	Eng. 3	Eng. 92	x	Eng. 92	Eng. 3	Eng. 92	Eng. 3	X
Walsh, Luke	EE18 x6508	Expo I I	CSU Expo	x	CSU Expo	Expo I I	CSU Expo	Expo I I	X

# GRAD SEATING BREAKDOWN

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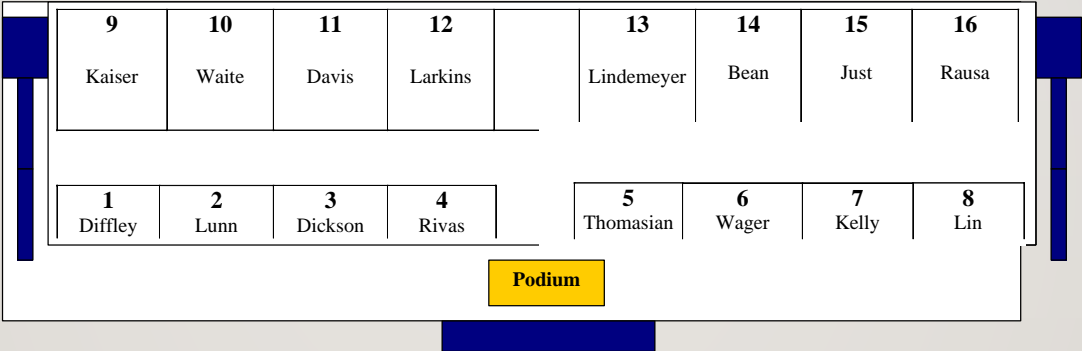
## Graduation Seating

- **850** total Graduate names (approximately)
- 500 students on each side
- Delivery Schedule Pending???
- 1,000 chairs delivered Monday
- 500 chairs will be placed on each side for graduate seating
- Chairs will start on the **10 yard line**
- **From HASH MARK** – 10 chairs toward midfield, 15 toward sidelines
- **20 rows of 25 chairs** will be set up (not including the teacher's black chair), rows one yard apart
- 1,000 white chairs delivered at 7:00 am , 1,000 more later in the day
- This will make 3,000 chairs total
- First phase of stage load in
- 1,500 chairs delivered at 8:00 am for overflow seating with canopy
- 50 black chairs for teacher chairs at the end of the rows
- Second phase of stage load in
- Stage will be set up in the back line of the end zone on the synthetic surface

[illegible]

# VISTA MURRIETA GRADUATION STAGE SEATING

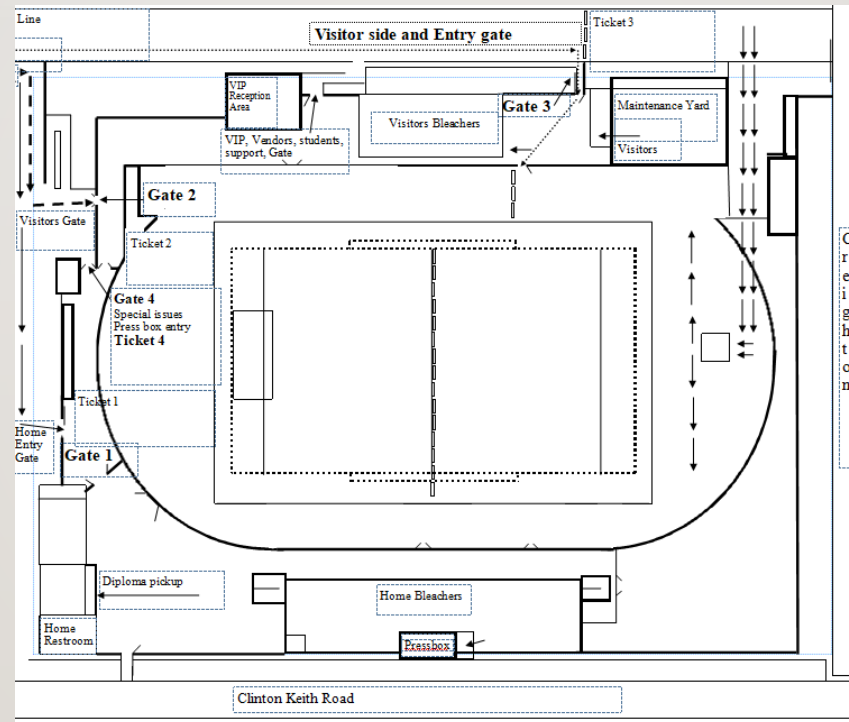
## STAGE SCHEMATIC



### Stage Schematic: Seat Assignments

- |              |           |                |           |
|--------------|-----------|----------------|-----------|
| 1. Diffley   | 6. Wager  | 11. Davis      | 16. Rausa |
| 2. Lunn      | 7. Kelly  | 12. Larkins    |           |
| 3. Dickson   | 8. Lin    | 13. Lindemeyer |           |
| 4. Rivas     | 9. Kaiser | 14. Bean       |           |
| 5. Thomasian | 10. Waite | 15. Just       |           |

# VISTA MURRIETA TICKETS TAKERS



# VISTA MURRIETA GRADUATION PRESENTATIONS TO THE GRADUATES

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# ***LEAVING OUR MARK***

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- This ceremony is for everyone, its not just about you!
- There is a time for dignity and a time for celebration- Don't confuse the two!
- Have an unselfish attitude and make this a special event for all involved.

# DRESS CODE

**Dress Code- We are asking all graduates to dress nicely.**

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- No spiked heels (long walk, track and turf), wedge sandals/platforms are okay.**
- No shorts or bathing suits**
- No gown alterations (airbrushing, studs)**
- No extra items that are not school issued are allowed to be worn over the gown (ie. Lei's) Only school issued medallions and cords are allowed.**

# CEREMONY & PRACATICE EXPECTATIONS

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## WARNING

- Senior pranks or distracting behavior will get you eliminated from the ceremony.
- Cooperative behavior will greatly reduce the length of the rehearsals.
- If you attempt to disrupt the graduation ceremony, you will be pulled from the ceremony immediately and escorted to the street.
- You don't have to walk across the stage to earn your diploma.

# GRADUATION DAY

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- Graduates are to be here in the Gym at 4:30.
- Home side of the gym- Yellow cards  
Becomes home side in stadium – LEFT LINE
- Visitor's Side of the gym- Blue cards  
Becomes visitors side in stadium – RIGHT LINE
- **BE HERE ON TIME!**
- Once you're in the gym, you must stay in the gym

# GRADUATE SEATING ASSIGNMENTS

Last Name	First Name	Side	Row	Seat #

# GRADUATE ROSTER FOR SEATING CHART

Student Name	Student#	TGPA	CGPA	Class Rank	Class Size	UC Rank
	168169	4.49	4.61	1	822	2
	1674111	4.48	4.67	2	822	1
	167540	4.42	4.69	3	822	3
	167417	4.37	4.53	4	822	9
	167166	4.37	4.56	5	822	4
	167353	4.37	4.56	6	822	5
	167402	4.36	4.56	7	822	6
	167680	4.35	4.53	8	822	8
	168193	4.35	4.50	9	822	11
	167545	4.35	4.55	10	822	14
	168061	4.34	4.50	11	822	11
	172453	4.34	4.45	12	822	15
	167300	4.33	4.45	13	822	17
	167369	4.32	4.45	14	822	16
	167907	4.32	4.52	15	822	10
	167963	4.31	4.59	16	822	7
	167170	4.30	4.44	17	822	13
	167547	4.29	4.42	18	822	22
	167259	4.29	4.44	19	822	18
	167394	4.29	4.44	20	822	21
	167799	4.29	4.40	21	822	25
	167766	4.28	4.35	22	822	33
	167445	4.28	4.41	23	822	23
	169628	4.28	4.44	24	822	18
	167263	4.28	4.45	25	822	13
	167283	4.27	4.40	26	822	25
	167586	4.27	4.40	27	822	25
	167273	4.26	4.37	28	822	31
	168186	4.26	4.34	29	822	36
	167516	4.25	4.35	30	822	35
	167259	4.25	4.40	31	822	25
	167638	4.24	4.34	32	822	39
	168253	4.24	4.35	33	822	33
	167471	4.24	4.38	34	822	29
	167791	4.24	4.41	35	822	24
	167454	4.24	4.34	36	822	37
	167622	4.22	4.29	37	822	46
	167708	4.21	4.31	38	822	43
	168045	4.21	4.32	39	822	41
	167301	4.20	4.20	40	822	69
	168289	4.20	4.32	41	822	42
	167953	4.20	4.31	42	822	44
	169625	4.20	4.33	43	822	40
	167843	4.20	4.35	44	822	32
	167613	4.20	4.27	45	822	50
	167559	4.20	4.34	46	822	37
	167750	4.20	4.23	47	822	60
	168167	4.19	4.37	48	822	30
	167775	4.19	4.29	49	822	46
	167239	4.18	4.29	50	822	48
	168184	4.18	4.30	51	822	45
	169459	4.18	4.25	52	822	56
	167299	4.18	4.29	53	822	48
	167566	4.17	4.21	54	822	63
	167436	4.17	4.27	55	822	51
	167803	4.16	4.27	56	822	51
	167215	4.16	4.24	57	822	58
	167434	4.16	4.26	58	822	55
	167368	4.16	4.23	59	822	61
	167554	4.15	4.26	60	822	54
	167421	4.14	4.19	61	822	61
	167772	4.14	4.20	62	822	64
	167569	4.13	4.18	63	822	73
	167614	4.13	4.18	64	822	71
	167457	4.13	4.19	65	822	66
	167167	4.12	4.19	66	822	65
	169759	4.12	4.17	67	822	76
	167423	4.12	4.15	68	822	72
	167666	4.12	4.17	69	822	75
	167638	4.12	4.17	70	822	76
	1711055	4.11	4.11	71	822	92
	167672	4.10	4.16	72	822	80

# VAL / SAL / TOP 25

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Student Name	Student#	Class Rank	UC Rank
[REDACTED]	168169	1	2
[REDACTED]	167411	2	1
[REDACTED]	167540	3	3
[REDACTED]	167417	4	9
[REDACTED]	167166	5	4
[REDACTED]	167353	6	5
[REDACTED]	167402	7	6
[REDACTED]	167680	8	8
[REDACTED]	168193	9	11
[REDACTED]	167545	10	14
[REDACTED]	168061	11	11
[REDACTED]	172453	12	15
[REDACTED]	167303	13	17
[REDACTED]	167369	14	15
[REDACTED]	167907	15	10
[REDACTED]	167968	16	7
[REDACTED]	167170	17	18
[REDACTED]	167547	17	22
[REDACTED]	167259	19	18
[REDACTED]	167394	19	21
[REDACTED]	167795	21	25
[REDACTED]	167766	22	33
[REDACTED]	167445	23	23
[REDACTED]	169628	23	18
[REDACTED]	167268	23	13

Stage		42	43	27		35		36		37		38		32		41	14		Over Flow Seating
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Honor Guard	
	1		4		23		33		45	25	2		12		13		15		
	28		10		24		11		3		5		28		7		8		
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Honor Guard	
	34			16		17	11	18		19	44		26	21		22			

# ROW CAPTAIN INSTRUCTIONS

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## Row Captains & Search Team

**Responsibility-** Organize kids by rows and seating assignments in gymnasium. Each adult will be responsible for making sure student conduct is orderly, students remain in their lines during the processional and students are not holding or accepting any contraband that could distract from the decorum of the ceremony.

**Where to Meet & When:** Meet at the Gym at 4:30 (check in with **Brandon Clanton**) to assist with the organization of the kids. We will have half of the alpha on each side of the gym. Graduates will line up according to their designated rows. Each adult will be responsible for a section of the alphabet. Students with BLUE cards line up on the VISITOR'S side, GOLD cards line up on the HOME side.

**Before the Procession-** Students will line up in the gymnasium. Before they enter the building, they all need to be searched by the **SEARCH TEAM**. To hold a level of consistency, please make sure we all search using good judgment when searching students. Use the following as a guideline to:

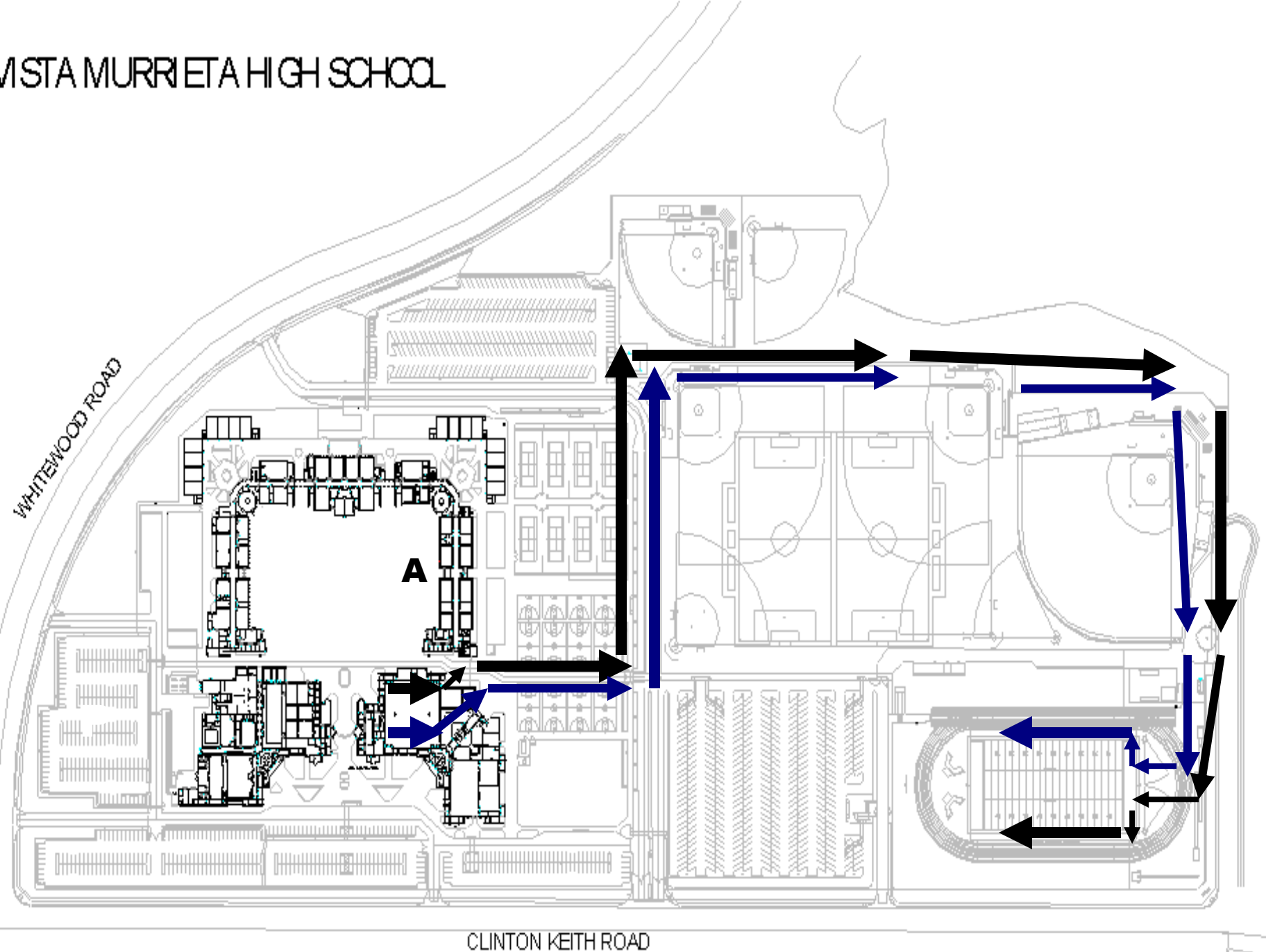
- ❖ Have student unzip their gown, open it up, spin slowly around checking their back
- ❖ Remove their caps or peak under them.
- ❖ Glance over their clothing to look for something suspicious
- ❖ If you need a second opinion, please call for a Counselor, or AP. Better to ask for a second opinion than allow for something that can ruin a graduation ceremony.
- ❖ **Make sure dress code is upheld. Graduates are not allowed to augment their gowns or wear items on top of their gown that is not school issued.**
- ❖ Make sure footwear is appropriate.

**Dress Code-** We are asking all graduates to dress nicely.

- a. No spiked heels, wedge sandals/platforms are okay.
- b. No shorts or bathing suits
- c. No gown alterations (airbrushing, studs)
- d. **No extra items that are not school issued are allowed to be worn over the gown (ie. Lei's)**
- e. Only school issued medallions and cords are allowed.

Nothing is to be carried into the stadium. This includes electronic devices, cameras, cell phones, binoculars, drinks, flowers, leis, purses, and or any other distracting items including, but not limited to items such as inflatable toys, air horns, silly string, and food items. After the graduates are lined up in the gym, proceed to the stadium. **Please sit at the location assigned to you in the stadium, on the field, keeping the procession moving. Please do not allow parents to stop the procession and keep the graduates moving.** This is very important that we do this. When seated in your assigned row, monitor the graduates and make sure they are doing what they are expected to do. If they stray from expectations, remove them immediately. MPD will assist you with this. **PRANKS ARE NOT ALLOWED!**

# VISTA MURRIETA HIGH SCHOOL

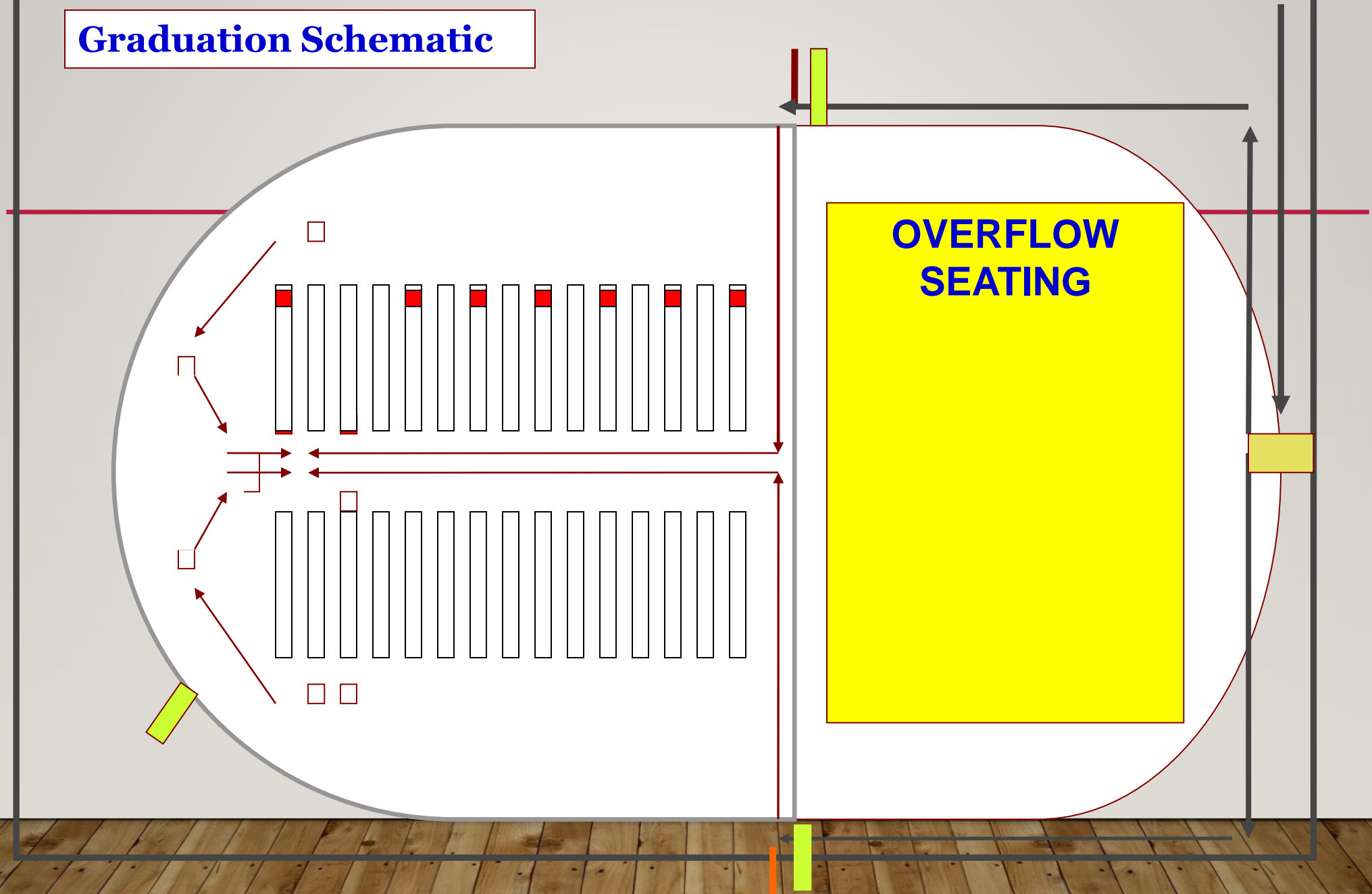


# LINING UP FOR GRADUATION

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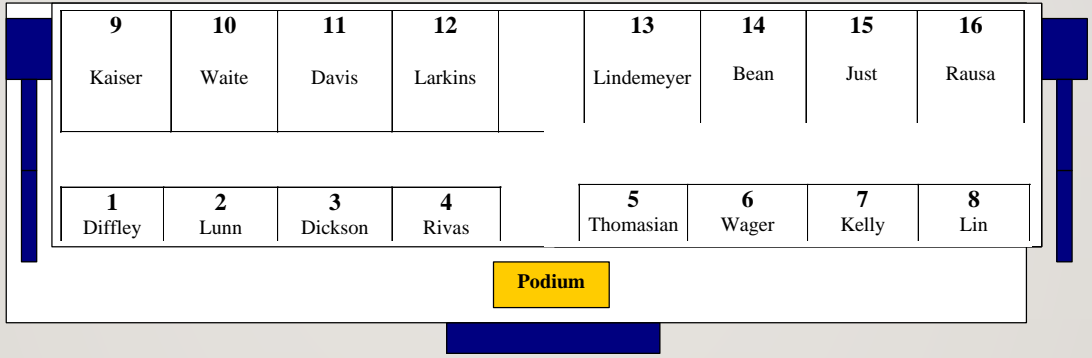
- Tuesday- Get Grad name cards from Junior Honor Guard in gym.
- Wednesday- Line up in the Gym by rows.
- Thursday– Graduation!!!

## Graduation Schematic



# STAGE SEATING

STAGE SCHEMATIC



Stage Schematic: Seat Assignments

- |              |           |                |           |
|--------------|-----------|----------------|-----------|
| 1. Diffley   | 6. Wager  | 11. Davis      | 16. Rausa |
| 2. Lunn      | 7. Kelly  | 12. Larkins    |           |
| 3. Dickson   | 8. Lin    | 13. Lindemeyer |           |
| 4. Rivas     | 9. Kaiser | 14. Bean       |           |
| 5. Thomasian | 10. Waite | 15. Just       |           |

# PICKING UP YOUR DIPLOMA

- As you walk down from the stage, you will be handed a yellow and blue flower. These are to be given to someone special at the end of the ceremony (parent, friend, teacher). They are not to be thrown.
- Once the ceremony is over, you must report to the home side snack bar to pick up your diploma.
- The school is closed during the summer; diplomas will not be available for pick up until the fall semester.

# GET FEEDBACK FROM ALL INVOLVED!

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# PICTURES

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- [Graduation Drone Pics and Footage](#)

# **VIRTUAL GRADUATION**

# VIRTUAL GRADUATION BRAINSTORM

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- Graduation 2020
- Graduation pre-game show at 5:00
- Choir song
- Graduation Ceremony at 6:00
- Pomp and circumstances plays with picture montage: 6:00 minutes
- Presentation of colors- video or photo from ROTC
- National Anthem- Choir from home send Mike files and mix it in
- Wager welcome and speech
- Mr. Kelly's message
- Mick introduces student gift
- Accept student gift ASB President elect accepts gift
- Wager introduces Val and Sal
- Val's Speech
- Mick's presentation of the class of 2020
- Mr. Kelly accepts class
- PAUSE
- DIPLOMAS
- Tassel turning
- Closing remarks
- Alma Mater - Senior Choir
- Bronco Spellout
- Kush, Wager, Bean, Cox, Scallion, Bowen, Seipp, Just, Kaylee, Diana, Finch
- Package mails out to include diplomas, physical program, letter from ASB, cords, awards, A-G medals, yearbooks?
- Yearbook distribution
- Drive through Checkout with decor
- CLASS
- Best for me: 4.0 first (Steve with A-M; Cory with N-Z), then Steve with A-M, then Cory with N-Z. I'd rather take students out than add them in (it seems like more work, but deleting is quicker than adding in this situation). Assume that Steve is doing left side and Cory is doing right side (just as you've always done). I'd also rather have all of the names recorded and take names out than add them in at a later date for consistency. Steve can do a seating chart like normal but I don't need the visual; I just need the rundown.
- Stay within the rules of society.
- Senior checkout:
  - Appointment time
  - Stations
  - SD cones and tape
  - EBT Pay station for fees
  - Bag up all books with name and name of books
  - 
  -
- Kids show up in cap and gown to Senior checkout

# VIRTUAL GRADUATION BRAINSTORM

---

Virtual Graduation Brainstorm  
Graduation 2020

Graduation pre-game show at 5:00

Choir song

Graduation Ceremony at 6:00

Pomp and circumstances plays with picture montage: 6:00 minutes

Presentation of colors- video or photo from ROTC

National Anthem- Choir from home send Mike files and mix it in

Wager welcome and speech

Mr. Kelly's message

Mick introduces student gift

Accept student gift ASB President elect accepts gift

Wager introduces Val and Sal

# BRONCO GALLUP BRAINSTORM

- #vmhsgrad2020
- Boxes - fliers of:
  - Advertisement flier encouraging parents to be on the side and decorate cars before staging
  - Instructions, parade route
  - Wear cap and gown
- Permission slips
- Have Val/ SAL in front on fire truck?
  - Top 10 in front
  - Nowak Twins end it
- Staff on campus
- Kids organizations on campus
- Pomp and circumstance played
  - Names being read
  - Youtube live?
- Students only
- PTSA Volunteers to drive students who don't have a car.

# BRONCO GALLUP

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- Decorate vehicles and stage at park
- Yearbook distribution
- Car parade through the streets
- Enter back of campus and drive through campus
- Staff only on campus
- Drive by front of school under balloons
- Pomp and Circumstance playing
- Ice cream handed out
- All staff in cap and gown
- Get PD on board!

# VIRTUAL CHECKOUT

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- Appointment times
- Set up campus within social distance guidelines
- Gym = meet with Counselors
- Library for book return
- Stop by photo shoot
- Walk by PAC for staged video and cap toss
- Walk across stage with name read
- Edit all into a video

# SENIOR CHECKOUT VIDEO FOR VIRTUAL GRADUATION

[HTTPS://YOUTU.BE/LVFUGKVTSXA](https://youtu.be/LVFUGKVTSXA)

# VIRTUAL GRADUATION VIDEO

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- [Vista Murrieta High School - 2020 Commencement Ceremonies](#)

GOOD LUCK, AND PLEASE CONTACT ME IF YOU  
HAVE ANY QUESTIONS.

---

- **Steve Rausa**
- **Murrieta Canyon Academy**
- **[srausa@murrieta.k12.ca.us](mailto:srausa@murrieta.k12.ca.us)**
- **951-696-1409, 5099 office**
- **951-775-4429 cell**

The background of the entire image is a low-angle, silhouette shot of a large group of graduates. They are all throwing their black mortarboard caps into the air, with the caps caught at various heights against a clear, light blue sky. The graduates' arms are raised, and some are holding rolled-up diplomas. The overall mood is one of celebration and achievement.

# GRADUATION

Control What You Can Control

**Steve Rausa**

**Murrieta Canyon Academy**

**[srausa@murrieta.k12.ca.us](mailto:srausa@murrieta.k12.ca.us)**

**951-696-1409, 5099 office**

**951-775-4429 cell**

# Traditional “In Person” Graduation

- 800 + Graduates
- 10,000 spectators
- 4,000 chairs
- VIP Section & Parking
- Dignitary Room
- Carts
- First Aid Station
- Water for Spectators
- Programs for Spectators
- Programs for Dignitaries
- Stage & Lighting
- Jumbo Screens
- Stage Set Up
- Teacher / Staff Involvement!!!

# Timeline

## Graduation Timeline

Month	What	Where	Responsibility	Results
<b><u>October</u></b>	Meeting with Steve			
	Discuss: Budget, timeline, responsibilities		Rausa / Kimberly / Mick / Mike Ruiz	PO's need to be in by February
	Order: Morningstar Entertainment		Mike Ruiz / Rausa	
<b><u>November</u></b>				
<b><u>December</u></b>	Announcement		Senior Class	
	Rings		Shannon Kush	
	Diplomas/Covers – <b>850</b>		Jostens	
	Diploma List		Debbie / Monica	
	Grad. Night Date Set???		Senior Class	
	Order Honor Awards		Kimberly	
	Print collect Senior Contracts		Done at Registration	

Month	What	Where	Responsibility	Results
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# Graduate Booklet



## Senior Information Class of 2020

Published by the Associated Student Body and  
Office of Student Activities  
**Vista Murrieta High School**

ASB President – *Aundrea Kaiser*  
ASB Vice-President – *Isaiah Haney*  
ASB Secretary – *Tim Pourkazemi*  
ASB Treasurer – *Jackie Margolis*  
Activities Director – *Shannon Kush*

### **Special Thanks...**

Thank you to the **Senior Class Officers** who have worked diligently throughout the year to provide quality activities for the Class of 2020.

President – *Cassidy Potter*  
Vice-President – *Wesley Olson*  
Secretary/Treasurer – *Italie Macchiavello*

The Class of 2020 has been very fortunate to have **Ms. Kaylee Olsen** as their class advisor and **Mr. Matt Bean** as their senior administrator.

### **GRADUATION ANNOUNCEMENTS, CAPS & GOWNS, CLASS RINGS...**

*(All participants in commencement are required to wear school and district approved regalia, which includes a cap, gown, stole and tassel. Students may purchase graduation regalia through Jostens. Alternatively, graduation regalia is provided for students to borrow and wear during the ceremony, but must be returned immediately following the ceremony.)*

Our graduation supplier is **JOSTENS**. Their phone number is:  
**1-800-JOSTENS (1-800-567-8367)**. Their website is [www.jostens.com](http://www.jostens.com)  
Contact by email: [ruben.cruz@jostens.com](mailto:ruben.cruz@jostens.com).

Jostens representatives will be on campus to take orders for graduation announcements, caps & gowns and class rings. Look for the Jostens EZ Up and table in the Quad during both lunches on specified dates. Senior packets will be distributed to students during Assembly on January 15th. If you did not receive a packet, see Mrs. Pasciuto in the Trading Post.

#### **Graduation Item Order Dates:**

Jan. 21, 22 & 23	Orders taken @ VMHS during lunch
Feb. 5, 6 & 7	Orders taken @ VMHS during lunch
Feb. 19 & 20	Orders taken @ VMHS during lunch

**Deadline for early order & borrow request:** Feb. 21<sup>st</sup> [www.jostens.com](http://www.jostens.com)

**Deadline for final payment on grad packages:** March 30

**Announcement Delivery Date:** April 24 @ lunch

**Early Order Cap & Gown Delivery Date:** April 24 @ lunch

**Borrow & Late Order Cap & Gown Delivery Date:** May 18 @ lunch

*Orders can be made online or at VMHS on specified dates listed above only. Payments may be made by cash, check or credit card. Checks are not accepted for final payment upon delivery! There is a \$75.00 deposit on graduation packages and a \$60.00 deposit on class rings.*

<b>Extra Graduation Announcements:</b> Additional announcements may be purchased starting April 24, 2020 at The Trading Post for \$2.00 each (cash only). <i>While supplies last.</i>
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# Staff Committees

## Row Captains Walking in Ceremony

Leader: Eric Fagen

### COMMITTEE MEMBERS

<u>NAME</u>	<u>NAME</u>
rrus, Shonda	31. Rottino, Mario
chtold, Melissa	32. Rucker, Andy
rd, Anthony	33. Ruiz, Diana
ndaele, Karen	34. Ruth, Kurt
iz, Ed	35. Sawyers, Dale
rrest, Kaitlyn	36. Shoults, Chris
es, John	37. Valloza, Leighlany
iner, Will	38. Wallace, Josiah
nzalez, Suzanne	39. Weaver, Brent
ll, Claudia	40. Wilson, Jan
amilton, Carrie	41. Spear, Paul
arkless, Leola	42. Voyles, Jeff
rgos, Jeffrey	43. Tyler, Dione
l, Guillermina	44. Tupaj, Alan
ogge, Tammy	45. Kusters, Scott
izola, Gabriela	46. Fung, Casey
rug, Chris	47. Olsen, Megan
ne, Rebecca	48.
arkins, Cameron	49.
urrisson, Gevin	50.
urray, Joe	51.
guyen, Hien	52.
w, Jenny	53.
edilla, Aurora	54.
ge, Curtis	55.
otton, Erin	56.
rdue, Emilia	57.
terson, Eric	58.
owden, Greg	59.
umer, Joe	60.

# Distraction Free Ceremony

- Set the expectation early
- Hand out Senior Booklets
- Senior Assemblies at the start of school, and after Christmas Break
- Visit the Senior Classes in April
- Communicate as much as possible with families

# Know the Students with Disabilities

- Plan for the worst-case scenario
- Have multiple carts available
- Make sure radios are charged and ready to go
  - Limit the “chatter” on the radios”
- Have an Incident Commander on a radio

# Create a Plan for the Ceremony

## **Vista Murrieta High School Graduation 2019 General Information**

- Graduation is Thursday, June 6, 2019 starting at 6:00
- Graduates are to be on campus lining up at 4:30 in the gym
- Gates open at 4:30 for public to enter stadium
- No reserve general seating available
- Handicap seating is clearly marked and reserved for the handicapped
- Each graduate will receive 6 tickets upon completion of Senior checkout
- Additional tickets are available for \$10 each through the bookkeeper
- District employees get in with their site badge plus one guest
- VIP's will be on a list and seated on the field
- Distinguished guests will be on a list and will have a reception room
- Sky boxes will be auctioned off for larger parties through Paulina Paulson's office
- Graduation practices are mandatory and will be held on June 4 from 8:00 to 1:00, and June 5 from 8:00 – 10:00.
- Bring water, sun block and dress in cool clothing. It will be hot!
- Graduate parking will be in the East parking lot only
- Graduates are encouraged to either carpool, or be dropped off
- All other parking lots are for general public parking
- Off site parking will be available at Los Alamos Sports Park and a shuttle will be provided to bring people to the school and be dropped off at the bus loop in front of the tennis courts

# Marching Order

**Vista Murrieta High School Graduation  
Commencement Ceremony Marching Order**

**Class of 2019**

***Procession Order:***

1. Drum Line- Leads Graduate into the stadium
2. Parade of Flags
3. Mace Carrier
4. Junior Honor Guard w/ garland
5. Faculty
6. Class Advisors and Mr. Dowden
7. Incoming ASB President
10. Remainder of the Admin. Team
11. Students

# Practice Schedule

## **Graduation Practice Schedule 2019 – Tuesday, June 4**

- ☐ All students meet in the Gym – 8:00 a.m.
  - a. Students received their gold and blue cards upon check in from Junior Honor Guards
- ☐ Go over dress code/behavior expectations for graduation day. Diploma pick up- Steve
- ☐ Graduation Directions – Eric & Coley

Student Cards will be given to them by Honor Guard.  
Give students final instructions including where to meet on Tuesday in the gym.

- ☐ Students proceed to the stadium and have them “run through” procession and seating with Junior Honor Guard in place. A Counselor will coach the honor guard seating the kids.
- ☐ Once students are seated have them “run through” receiving their diplomas and the full graduation program. Eric and Coley
- ☐ Reminder to meet in the gym on Tuesday at 8:00 sharp:

**Blue** (Right line – VISITOR side in gym, VISITOR side in stadium)

**Yellow** (Left line – HOME side in gym, HOME side in stadium)

# Staff Duties Instructions

## Row Captains & Search Team

**Responsibility-** Organize kids by rows and seating assignments in gymnasium. Each adult will be responsible for making sure student conduct is orderly, students remain in their lines during the processional and students are not holding or accepting any contraband that could distract from the decorum of the ceremony.

**Where to Meet & When:** Meet at the Gym at 4:00 (check in with **Brandon Clanton**) to assist with the organization of the kids. We will have half of the alpha on each side of the gym. Graduates will line up according to their designated rows. Each adult will be responsible for a section of the alphabet. Students with BLUE cards line up on the VISITOR'S side, GOLD cards line up on the HOME side.

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- ❖ Have student unzip their gown, open it up, spin slowly around checking their back
- ❖ Remove their caps or peak under them.
- ❖ Glance over their clothing to look for something suspicious
- ❖ If you need a second opinion, please call for a Counselor, or AP. Better to ask for a second opinion than allow for something that can ruin a graduation ceremony.
- ❖ **Make sure dress code is upheld. Graduates are not allowed to augment their gowns or wear items on top of their gown that is not school issued.**
- ❖ Make sure footwear is appropriate.

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- a. No spiked heels, wedge sandals/platforms are okay.
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- c. No gown alterations (airbrushing, studs)
- d. **No extra items that are not school issued are allowed to be worn over the gown (ie. Lei's)**
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Nothing is to be carried into the stadium. This includes electronic devices, cameras, cell phones, binoculars, drinks, flowers, leis, purses, and or any other distracting items including, but not limited to items such as inflatable toys, air horns, silly string, and food items. After the graduates are lined up in the gym, proceed to the stadium. **Please sit at the location assigned to you in the stadium, on the field, keeping the procession moving. Please do not allow parents to stop the procession and keep the graduates moving.** This is very important that we do this. When seated in your assigned row, monitor the graduates and make sure they are doing what they are expected to do. If they stray from expectations, remove them immediately. MPD will assist you with this. **PRANKS ARE NOT ALLOWED!**

**JUNIOR HONOR GUARD WILL BE ON HAND TO GUIDE YOU THROUGH THE CEREMONY.**

# Senior Dates to Remember

## Senior Dates to Remember 2019

April 16	Graduation Announcement Distribution Day @ Lunch
April 26	Early Cap & Gown Delivery @ Lunch
April 29	Senior Scholarship Night 6:00 PM @ MMHS PAC
May 1	Last Day to Order Graduation Items Online
May 5	Jr/Sr Prom, Nixon Library 7:00 pm to 11:00 pm
May 6-17	AP Exams
May 17	MORP
May 18	Senior Grad Event @ Disneyland & CA Adventure
May 20	College Acceptance Breakfast, MPR (Notify Mrs. Rausa by May 15)
May 20	Borrow & Late Order Cap & Gown Distribution Day @ Lunch
May 20	CLASS Awards, 6:00 pm PAC
May 28	Senior Farewell Fair
May 29 & 30	Senior Finals
May 30	Yearbook Signing Party
May 31	Sr. Farewell Rally / Sr. Checkout & Grad Tickets Distribution
June 4 & 5	Graduation Rehearsals 8:00 am – Mandatory
June 6	GRADUATION COMMENCEMENT! 6:00 pm

# Grad Expectations



## Vista Murrieta High School *Graduation Behavior Expectations*

### Class of 2019

1. **Dress Code**- We are asking all graduates to dress nicely.
  - a. No spiked heels, wedge sandals/platforms are okay.
  - b. No shorts or bathing suits
  - c. No gown alterations (airbrushing, studs)
  - d. No extra items that are not school issued are allowed to be worn over the gown (ie. Lei's)
  - e. Only school issued medallions and cords are allowed.
  - f. Nothing is to be carried into the stadium. This includes electronic devices, cameras, cell phones, binoculars, drinks, flowers, leis, purses, and or any other distracting items including, but not limited to items such as inflatable toys, air horns, silly string, and food items.
2. **Behavior**- Senior pranks or distracting behavior will get you eliminated from the ceremony. Cooperative behavior will greatly reduce the length of the rehearsals. If you attempt to disrupt the graduation ceremony, you will be pulled from the ceremony immediately and escorted to the street.
3. **Graduation Day**- Graduates are to be here in the Gym at 4:30pm. Once we start the processional, late comers will not be allowed to join the procession. BE HERE ON TIME! If you have a **GOLD** card, you will be on the **HOME** side, **BLUE** card you will be on **VISITOR'S** side.
4. **Diplomas**- Once the ceremony is over, you must report to the snack bar to pick up your diploma. The school is closed during the summer; diplomas will not be available for pick up until the fall semester.
5. **Shuttle Bus**- Parking is limited, gradates please get dropped off or car pool. Tell your parents about the shuttle bus. A shuttle bus will be provided for spectators. Pick up will start at 4:30 at Los Alamos Sports Park and drop off here at VMHS at the bus loop. The shuttles will return spectators to the park starting immediately after the ceremony.

# Grad Plan



## Vista Murrieta High School

Graduation Plan  
2019

### **I. Practice- June 4<sup>th</sup>, 8:00- 1:00- starting in the Gym**

- a. Check in & Card and Cheat Sheet distribution
- b. Expectations- Steve Rausa
- c. Graduation Talk Through- Eric and Coley
- d. Honor Guard Procession- Debbie Rausa
  - 1. -Mace
  - 2. - US Flag
  - 3. - California Flag
  - 4. - VMHS Flag
- e. Align Students by Alpha and card color- All
- f. Process to Stadium- All
- g. Run Through
- h. Return Cards to Honor Guards

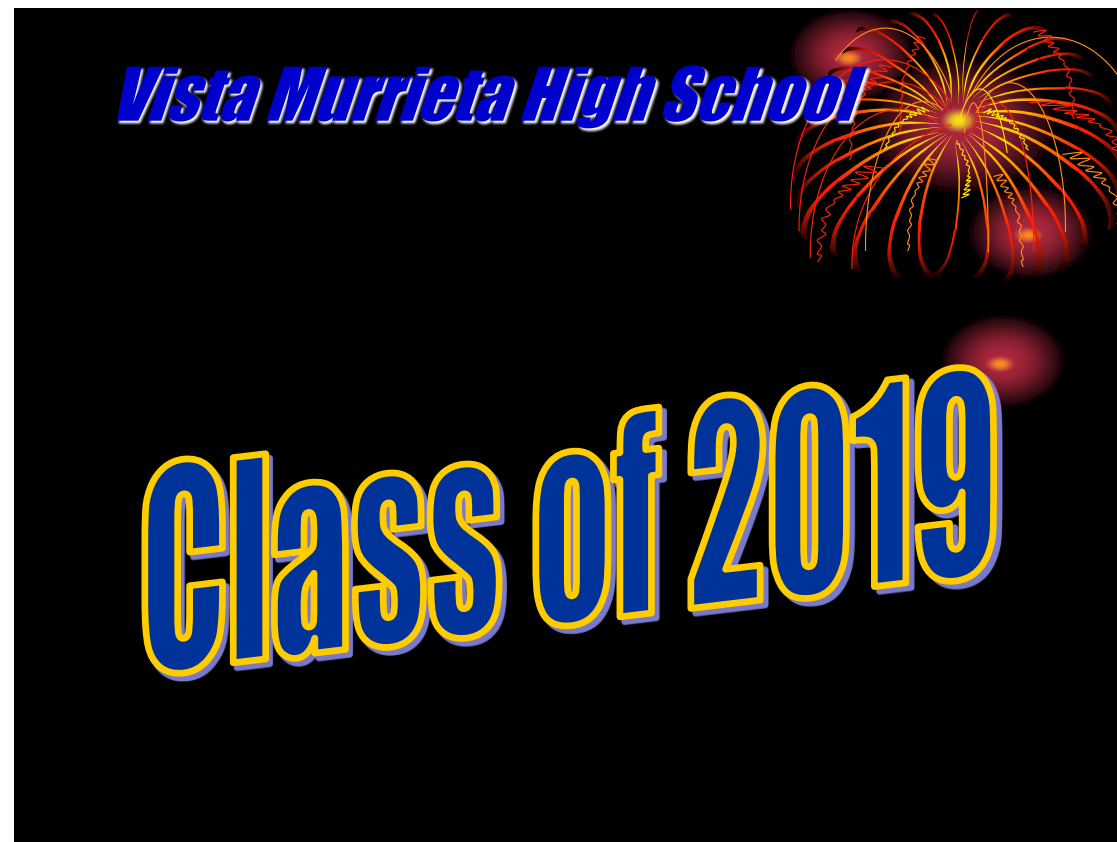
### **II. June 5<sup>th</sup>, 8:00 – 10:00- starting in the Gym**

- a. Check in & Card Distribution
- b. Align by card color and alpha ( **Blue**- Visitor's side, **Gold**- Home side)
- c. Processional- All
- d. Run Through-Eric and Coley
- e. Return Cards to Honor guards

### **III. Graduation Ceremony June 14<sup>th</sup> - Report at 3:30pm**

- a. Staff duties
- b. Counselor duties & responsibilities
  - 1. student search
  - 2. dress code & student behavior expectations
  - 3. organize students
  - 4. row captain responsibilities
  - 5. set the pace for students and faculty
- c. Parade Route Monitor's – KEEP THINGS MOVING!!!
- d. Infield schematic
- e. Program and agenda
- f. Marching order
- g. Stage schematic
- h. Robes

# Graduation PowerPoint



# Checkout Cards and Directions

Good Morning Broncos,

Senior check out is quickly approaching, YIKES! Seniors will check-out **Friday, May 31<sup>st</sup> from 11:45am-4pm. All teachers of seniors have received Blue Checkout cards. Please distribute TODAY (5/29/19) during your 2<sup>nd</sup> period class to seniors.**

Please distribute your student's check-out card on Wednesday (May 29<sup>th</sup>)/Thursday(May 30<sup>th</sup>). If a student is missing a check-out card, or loses their card at any time, please direct them to the EAST HALL to see Mrs. Pickrahn. If you have seniors that are absent during your English class, please return the check-out card to the EAST HALL, to Mrs. Pickrahn.

Check-out times will be posted outside of the EAST /WEST HALL for student review Wednesday morning, May 29<sup>th</sup>. Students can begin collecting signatures from their teachers (once they receive their cards), Library, Bookkeeper, and Discipline offices Wednesday-Friday. Library, Bookkeeping and Discipline signatures can only be done before school, break, lunch and after school. Please do not allow students to leave class to acquire a signature on Wednesday/Thursday. Teachers can sign off cards during their class time. Seniors must also complete the Senior Exit Survey as part of the check-out process. Students can go online to [www.vmps.net](http://www.vmps.net) and click on **SENIOR SURVEY**. Feel free to direct students to the website and complete it on their phones or on a Chromebook. The Senior Exit Survey is signed off, once completed and verified, by Mrs. Michelle Morris in the Career Center.

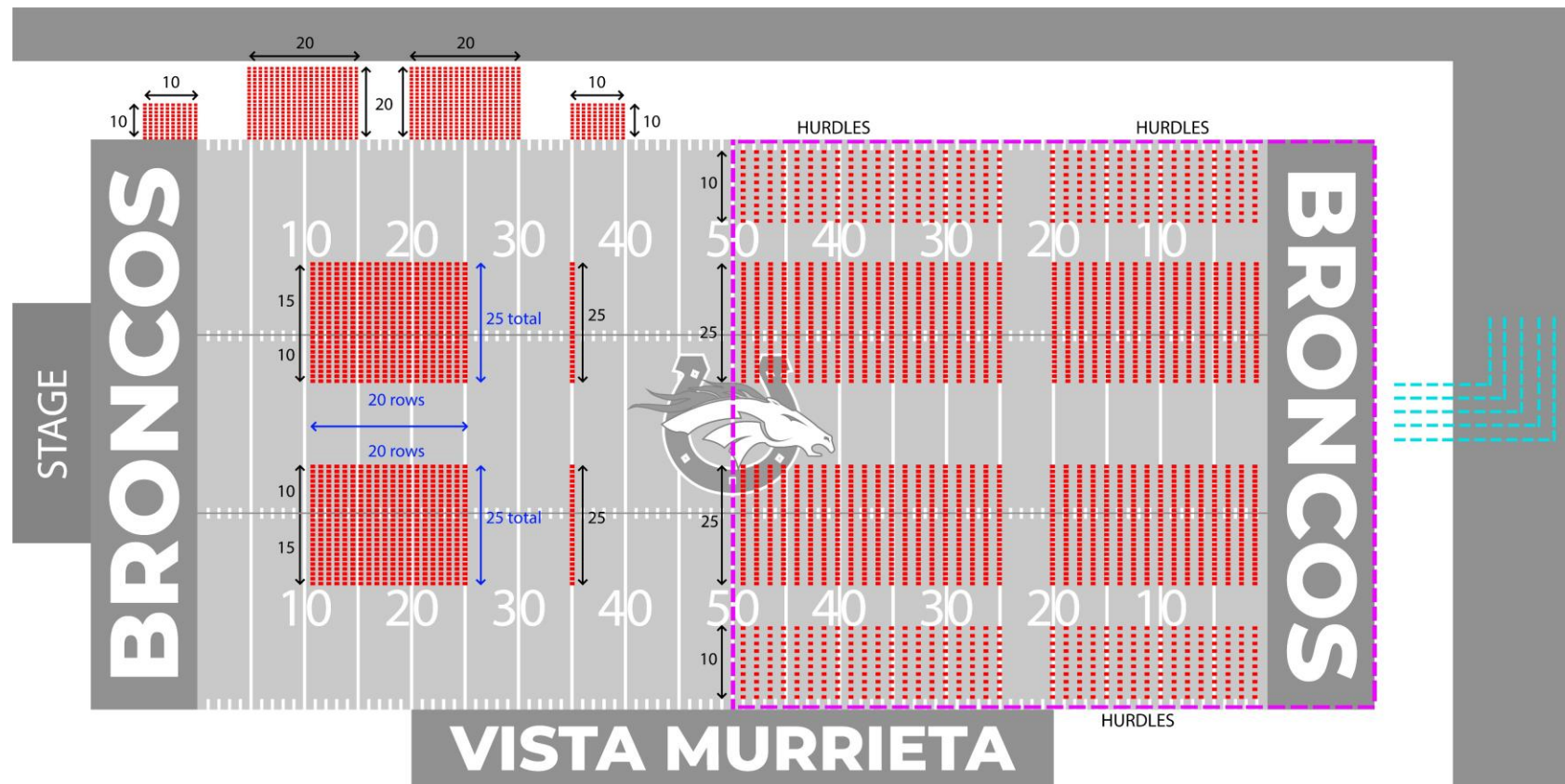
Please encourage students to request their final transcript through Parchment our online transcript service for quickly delivery of the transcript to their schools. They can go to the school website and click on the parchment link to request a final transcript. Otherwise they will need to write the name and address of the college they would like their final transcripts to be sent. Once students check out with their counselor those that are eligible to receive an A-G medal will receive one at that time from their counselor and pick up graduation tickets.

**Counselors will NOT sign off cards until the student's check out time on Friday, May 31st!!!**

Counselors will review and sign for completion of:

- 40 hours Community service
- Credits Completed
- Junior Reflective Essay
- Senior Exit Interview
- A-G Completion
- Student Cleared for graduation

# Field Layout



# Grad Seating Breakdown

## Graduation Seating

- **850** total Graduate names (approximately)
- 500 students on each side
- Delivery Schedule Pending???
- 1,000 chairs delivered Monday
- 500 chairs will be placed on each side for graduate seating
- Chairs will start on the **10 yard line**
- **From HASH MARK** – 10 chairs toward midfield, 15 toward sidelines
- **20 rows of 25 chairs** will be set up (not including the teacher's black chair), rows one yard apart
- 1,000 white chairs delivered at 7:00 am , 1,000 more later in the day
- This will make 3,000 chairs total
- First phase of stage load in
- 1,500 chairs delivered at 8:00 am for overflow seating with canopy
- 50 black chairs for teacher chairs at the end of the rows
- Second phase of stage load in
- Stage will be set up in the back line of the end zone on the synthetic surface

# Use Your Resources

Thank you for helping with this year's graduation ceremony. The Security committee is very important as you will be "Ambassadors" to the public. The duties are the same as last year, except Carl Galloway is the Lead, and not Coley. During the ceremony, the most important person in the stadium is the child of every spectator watching, and each problem is the most important at that moment.

## **Primary Goal-**

- 1) Keep the parents/spectators in the designated spectator areas **(Stands and Infield)** **and "Off of the Track"**
- 2) Help the VIPS and Staff Families to the VIP Areas
- 3) Solve SMALL problems before they become BIG problems

Here are a couple items that are important:

- We are ambassadors and represent all that VMHS is about.
- Problems will happen, and we have to keep them **small** and if a problem gets **BIG** send your security partner to grab a police officer .
- Be polite, courteous and helpful.
- Attached, you will find the stadium diagram indicating the area of the stadium that you are assigned for our graduation ceremony.
- It is very important that you arrive on station at **4:00 PM**. Your job is to be an Ambassador for VMHS to our Bronco friends and families.
- WEAR SUN SCREEN and HATS and HAVE A JACKET READY – just in case.
- Also, this year, **JROTC** will be assisting you with your duties. We have 30 plus Cadets who will be in the stadium helping with Security.

Steve Rausa.

# Ticket Takers



D2CCAD61.pub

# VIP Seating

## GRADUATION VIP SEATING:

DSC...10 & Lisa Wager

### Rucker, Andy-(13) \*

Tammy Rucker  
Hannah Rucker  
Taylor DeJong  
Kim Schadrack  
Henry Schadrack  
Laurie Mays  
Dave Stiff  
Cheryle Stiff  
Roberta Martinolich  
Rob Martinolich  
Robert Perez  
Angel Perez

### Hubarth, Joseph-(7) \*

Joseph Hubarth  
Clara Hubarth  
Grayson Hubarth  
JD Hubarth  
Joseph Hubarth SR  
Lynn Hubarth  
Donna Baumgartner  
Billie Hubarth  
Randy These three will be sitting somewhere  
else not in the VIP section.  
Shawna Rice

### Brossard Family-(4) \*

Mazi's family  
Ron & Haylie Brossard  
Tim & Cheryl Thisius

### Celeste Scallion (16) \*

Greg Scallion  
Raquel  
Lupe Carranza  
Jovan Miles  
Jay Miles  
Journey Miles  
Safah Purmel  
Mrs. Prumel  
Edleeen Suh  
Jan Dowe  
Anne Hatke  
Idell Sims  
Alona Adkins  
Richard Adkins  
Don Dowe  
Bobby Valenti

### Garcia Olson (6) \*

Olson, Hunter  
Burda, Emilia  
Poradowski, Aleksandra  
Poradowski, Leszek  
Skubera, Aleksandra  
Skubera, Igor

### Martinelli, Matthew-(6) \*

Robert Martinelli  
Chris Martinelli  
Martinelli Guest  
Vilma Freeman  
Victoria Reyes

### Romo (10) \*

1 Betty romo  
2 Gabriel romo  
3 Jose romo  
4 Cassidy baker  
5 Francisco romo  
6 Ana romo  
7 Yrene romo  
8 Maria franco  
9 Romo 1 TBD  
10 Romo 2 TBD

# Junior Honor Guard

Student Name	RSVP	Guest Names					
		Not avail					
	x	Tyler & Carrie Clanton					
	x	Summer Marabeh; Ian Clements					
	x	Jeremy Rack					
	x	Jason & Brittney Cline					
	x	Andrew Cruz; Juliana McCaffety					
	x	Alex & Lori Escorcia					
	x	Jose Aceves					
	x	Britney Nguyen & Marnette Fabella					
	x	Jerry & Connie Bennis					
	x	Amy & Michael Gulnn					
	x	Holly & Chris Haney					
	x	Kallie Blanco; Julie Heckermann					
	x	Ava Jasem					
	x	Diego Einike; Venancio Mungula					
	x	Lina & Felipe De La Pena					
	x	Jennifer, John and Andrew Kaiser					
	x	Rose Young & Andre Pe					
	x	Brian & Iris Lal					
	x	Tim & Michelle Cruz					
	x	Armondo & Carla Martinez					
	x	Mariel Lim; Brie Siemen					
	x	Austin Freeman; Jordan Monge					
	x	Halley Nuechterlein & Xenalyn Olaes					
	x	Christian Tarrant; Hally Powell					
	x	Joleen Chiu; Lucas Kristionto					
	x						
	x						
	x	Jenna Durrant; Yichen Wang					
	x	Janylle & Rachel Basa					
	x	Bonnie & Makena Soules					
	x	Lizzette & Amanda Mercado					
	x						
	x						
	x	Thomas & Natalie Fontaine Utrup					
		Does not want to participate					
	x	Gracie & Light Rose					
	x	Jamie Young; Jacob Nichols					
		Not avail					

# Graduate Seating Assignments

	Last Name	First Name	Side	Row	Seat #
1			H	C	4
2			H	C	3
3			H	C	2
4			V	A	4
5			H	C	1
6			H	D	24
7			H	D	25
8			H	D	22
9			H	D	23
10			H	D	21
11			H	C	25
12			H	D	20
13			H	D	19
14			H	D	18
15			H	D	17
16			H	D	16
17			H	D	15
18			H	D	14
19			H	D	13
20			H	D	12
21			H	D	11
22			H	D	10
23			H	D	9
24			H	D	8
25			H	D	7
26			V	A	23
27			H	D	6
28			H	D	5
29			H	D	4
30			H	D	3
31			H	D	2
32			H	D	1
33			H	E	25
34			H	E	24
35			H	E	23
36			H	E	22
37			H	E	21
38			H	A	25
39			H	E	20
40			H	E	18
41			H	E	19
42			H	E	17
43			H	E	16
44			H	E	15
45			H	E	14
46			H	A	23
47			H	E	13
48			H	E	11
49			H	E	12
50			H	E	10
51			H	E	9
52			H	E	8
53			H	E	7
54			H	E	6
55			V	Q	17
56			H	B	19
57			H	E	5
58			H	E	4
59			V	B	20
60			H	E	1
61			H	E	2

# Graduate Roster for Seating Chart

Student Name	Student#	TOPA	CGPA	Class Rank	Class Size	UC Rank
	168169	4.49	4.61	1	822	2
	167411	4.48	4.67	2	822	1
	167540	4.42	4.59	3	822	3
	167417	4.37	4.53	4	822	9
	167166	4.37	4.56	5	822	4
	167353	4.37	4.56	6	822	5
	167402	4.36	4.55	7	822	6
	167680	4.35	4.53	8	822	8
	168193	4.35	4.50	9	822	11
	167545	4.35	4.45	10	822	14
	168051	4.34	4.50	11	822	11
	172453	4.34	4.45	12	822	15
	167303	4.33	4.45	13	822	17
	167389	4.32	4.45	14	822	15
	167907	4.32	4.52	15	822	10
	167968	4.31	4.55	16	822	7
	167170	4.30	4.44	17	822	18
	167547	4.30	4.42	17	822	22
	167259	4.29	4.44	19	822	18
	167394	4.29	4.44	19	822	21
	167735	4.29	4.40	21	822	25
	167766	4.28	4.35	22	822	33
	167445	4.28	4.41	23	822	23
	169628	4.28	4.44	23	822	18
	167268	4.28	4.48	23	822	13
	167283	4.27	4.40	26	822	25
	167586	4.27	4.40	26	822	25
	167273	4.26	4.37	28	822	31
	168188	4.26	4.34	29	822	36
	167516	4.25	4.35	30	822	35
	167289	4.25	4.40	31	822	25
	167538	4.24	4.34	32	822	39
	168253	4.24	4.35	32	822	33
	167471	4.24	4.38	34	822	29
	167791	4.24	4.41	35	822	24
	167454	4.24	4.34	36	822	37
	167622	4.22	4.29	37	822	46
	167708	4.21	4.31	38	822	43
	168045	4.21	4.32	39	822	41
	167301	4.20	4.24	40	822	59
	168289	4.20	4.32	41	822	42
	167953	4.20	4.31	41	822	44
	168625	4.20	4.33	41	822	40
	167848	4.20	4.35	41	822	32
	167613	4.20	4.27	41	821	50
	167559	4.20	4.34	46	822	37
	167750	4.20	4.23	47	822	60
	168157	4.19	4.37	48	822	30
	167775	4.19	4.29	48	822	46
	167239	4.19	4.29	50	822	48
	168184	4.18	4.30	51	822	45
	169459	4.18	4.25	52	822	56
	167299	4.18	4.29	53	822	48
	167566	4.17	4.21	54	822	63
	167436	4.17	4.27	55	822	51
	167803	4.16	4.27	56	822	51
	167215	4.16	4.24	56	822	58
	167434	4.16	4.26	58	822	55
	167368	4.16	4.23	59	822	61
	167554	4.15	4.26	60	822	54
	167421	4.14	4.19	61	822	66
	167772	4.14	4.20	61	822	64
	167569	4.13	4.18	64	822	73
	167514	4.13	4.18	64	822	71
	167457	4.13	4.19	64	822	66
	167167	4.13	4.19	64	822	65
	169759	4.12	4.17	68	822	76
	167423	4.12	4.18	68	822	72
	167665	4.12	4.17	70	822	75
	167638	4.12	4.17	71	822	76
	171105	4.11	4.11	72	822	82
	167672	4.10	4.16	73	822	80

# VAL / SAL / Top 25

Student Name	Student#	Class Rank	UC Rank
[REDACTED]	168169	1	2
[REDACTED]	167411	2	1
[REDACTED]	167540	3	3
[REDACTED]	167417	4	9
[REDACTED]	167166	5	4
[REDACTED]	167353	6	5
[REDACTED]	167402	7	6
[REDACTED]	167680	8	8
[REDACTED]	168193	9	11
[REDACTED]	167545	10	14
[REDACTED]	168061	11	11
[REDACTED]	172453	12	15
[REDACTED]	167303	13	17
[REDACTED]	167369	14	15
[REDACTED]	167907	15	10
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[REDACTED]	167547	17	22
[REDACTED]	167259	19	18
[REDACTED]	167394	19	21
[REDACTED]	167795	21	25
[REDACTED]	167766	22	33
[REDACTED]	167445	23	23
[REDACTED]	169628	23	18
[REDACTED]	167268	23	13

# Row Captain Seating Chart

## Row Captain Seating Chart 2018

### Visitor Side Bleachers

Stage		42	43	27		35		36		37		38		32		41	14		Over Flow Seating
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Honor Guard	
	1		4		23		33		45	25	2		12		13		15		
	28		10		24		11		3		5		28		7		8		
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	Honor Guard	
	34			16		17	11	18		19	44		26	21		22			

### Home Side Bleachers

# Row Captain Instructions

## Row Captains & Search Team

**Responsibility-** Organize kids by rows and seating assignments in gymnasium. Each adult will be responsible for making sure student conduct is orderly, students remain in their lines during the processional and students are not holding or accepting any contraband that could distract from the decorum of the ceremony.

**Where to Meet & When:** Meet at the Gym at 4:30 (check in with **Brandon Clanton**) to assist with the organization of the kids. We will have half of the alpha on each side of the gym. Graduates will line up according to their designated rows. Each adult will be responsible for a section of the alphabet. Students with BLUE cards line up on the VISITOR'S side, GOLD cards line up on the HOME side.

**Before the Procession-** Students will line up in the gymnasium. Before they enter the building, they all need to be searched by the **SEARCH TEAM**. To hold a level of consistency, please make sure we all search using good judgment when searching students. Use the following as a guideline to:

- ❖ Have student unzip their gown, open it up, spin slowly around checking their back
- ❖ Remove their caps or peak under them.
- ❖ Glance over their clothing to look for something suspicious
- ❖ If you need a second opinion, please call for a Counselor, or AP. Better to ask for a second opinion than allow for something that can ruin a graduation ceremony.
- ❖ **Make sure dress code is upheld. Graduates are not allowed to augment their gowns or wear items on top of their gown that is not school issued.**
- ❖ Make sure footwear is appropriate.

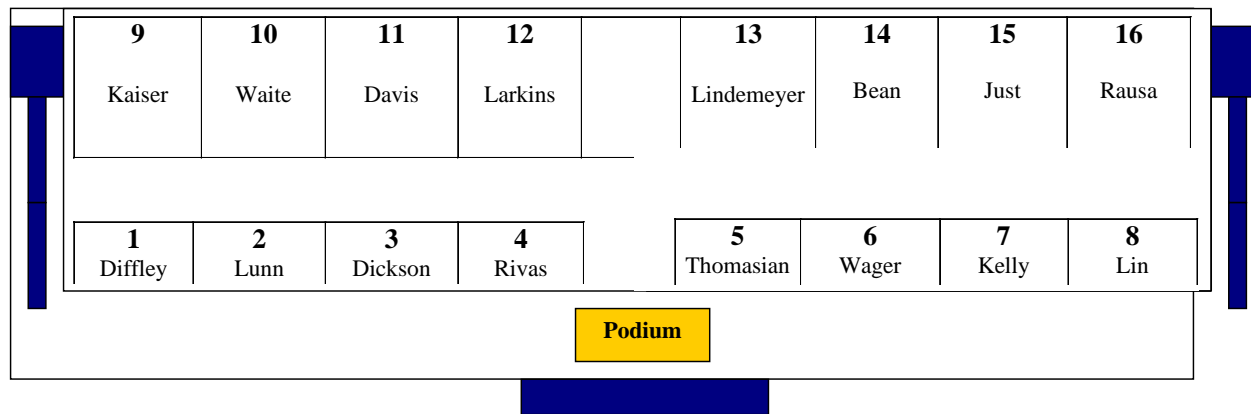
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Nothing is to be carried into the stadium. This includes electronic devices, cameras, cell phones, binoculars, drinks, flowers, leis, purses, and or any other distracting items including, but not limited to items such as inflatable toys, air horns, silly string, and food items. After the graduates are lined up in the gym, proceed to the stadium. **Please sit at the location assigned to you in the stadium, on the field, keeping the procession moving. Please do not allow parents to stop the procession and keep the graduates moving.** This is very important that we do this. When seated in your assigned row, monitor the graduates and make sure they are doing what they are expected to do. If they stray from expectations, remove them immediately. MPD will assist you with this. **PRANKS ARE NOT ALLOWED!**

# Stage Seating

## STAGE SCHEMATIC



### Stage Schematic: Seat Assignments

- |              |           |                |           |
|--------------|-----------|----------------|-----------|
| 1. Diffley   | 6. Wager  | 11. Davis      | 16. Rausa |
| 2. Lunn      | 7. Kelly  | 12. Larkins    |           |
| 3. Dickson   | 8. Lin    | 13. Lindemeyer |           |
| 4. Rivas     | 9. Kaiser | 14. Bean       |           |
| 5. Thomasian | 10. Waite | 15. Just       |           |

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Get Feedback from All Involved!

# Pictures

- [Graduation Drone Pics and Footage](#)

# Video

- [2018 Commencement Ceremonies - Vista Murrieta High School](#)

# Virtual Graduation

# Virtual Graduation Brainstorm

- Graduation 2020
- Graduation pre-game show at 5:00
- Choir song
- Graduation Ceremony at 6:00
- Pomp and circumstances plays with picture montage: 6:00 minutes
- Presentation of colors- video or photo from ROTC
- National Anthem- Choir from home send Mike files and mix it in
- Wager welcome and speech
- Mr. Kelly's message
- Mick introduces student gift
- Accept student gift ASB President elect accepts gift
- Wager introduces Val and Sal
- Val's Speech
- Mick's presentation of the class of 2020
- Mr. Kelly accepts class
- PAUSE
- DIPLOMAS
- Tassel turning
- Closing remarks
- Alma Mater - Senior Choir
- Bronco Spellout
- Kush, Wager, Bean, Cox, Scallion, Bowen, Seipp, Just, Kaylee, Diana, Finch
- Package mails out to include diplomas, physical program, letter from ASB, cords, awards, A-G medals, yearbooks?
- Yearbook distribution
- Drive through Checkout with decor
- CLASS
- Best for me: 4.0 first (Steve with A-M; Cory with N-Z), then Steve with A-M, then Cory with N-Z. I'd rather take students out than add them in (it seems like more work, but deleting is quicker than adding in this situation). Assume that Steve is doing left side and Cory is doing right side (just as you've always done). I'd also rather have all of the names recorded and take names out than add them in at a later date for consistency. Steve can do a seating chart like normal but I don't need the visual; I just need the rundown.
- Stay within the rules of society.
- Senior checkout:
  - Appointment time
  - Stations
  - SD cones and tape
  - EBT Pay station for fees
  - Bag up all books with name and name of books
  -
- Kids show up in cap and gown to Senior checkout

# Virtual Graduation Brainstorm

Virtual Graduation Brainstorm

Graduation 2020

Graduation pre-game show at 5:00

Choir song

Graduation Ceremony at 6:00

Pomp and circumstances plays with picture montage: 6:00 minutes

Presentation of colors- video or photo from ROTC

National Anthem- Choir from home send Mike files and mix it in

Wager welcome and speech

Mr. Kelly's message

Mick introduces student gift

Accept student gift ASB President elect accepts gift

Wager introduces Val and Sal

# Bronco Gallup Brainstorm

- #vmhsgrad2020
- 
- Boxes - fliers of:
  - Advertisement flier encouraging parents to be on the side and decorate cars before staging
  - Instructions, parade route
  - Wear cap and gown
- 
- Permission slips
- 
- Have Val/ SAL in front on fire truck?
- Top 10 in front
- Nowak Twins end it
- 
- Staff on campus
- 
- Kids organizations on campus
- 
- Pomp and circumstance played
- Names being read
- Youtube live?
- 
- Students only
- 
- PTSA Volunteers to drive students who don't have a car.
-

# Bronco Gallup

- Decorate vehicles and stage at park
- Yearbook distribution
- Car parade through the streets
- Enter back of campus and drive through campus
- Staff only on campus
- Drive by front of school under balloons
- Pomp and Circumstance playing
- Ice cream handed out
- All staff in cap and gown
- Get PD on board!

# Virtual Checkout

- Appointment times
- Set up campus within social distance guidelines
- Gym = meet with Counselors
- Library for book return
- Stop by photo shoot
- Walk by PAC for staged video and cap toss
- Walk across stage with name read
- Edit all into a video

# Checkout Video

- <https://youtu.be/LvfugKVtSxA>

# Video

- [Vista Murrieta High School - 2020 Commencement Ceremonies](#)

Good luck, and please contact me if you have any questions.

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