

ASB Constitution 101

What Every Advisor Needs to Know!

Presented by Kevin Fairman
Assistant Principal
Edison High School
Huntington Beach, California



Warm Up

- Find a partner and talk about the following:

Describe an issue you have had in ASB with an individual ASB member or a small group of members.

You have 3 minutes...Go!



Today's Agenda

- What is the ASB Constitution?
- Why do you need an ASB Constitution?
- What does an ASB Constitution look like?
- Why is the Code of Conduct needed with the ASB Constitution?
- Questions?






What is the ASB Constitution?

- The constitution is a formal document that sets clear expectations and the overall structure of the ASB organization.

Why do you need an ASB Constitution?

- The constitution is followed by all ASB students (i.e. Board Policies)
- The constitution allow us to help make rules and guidelines to make the school better.



Leadership is
Action
not.. position

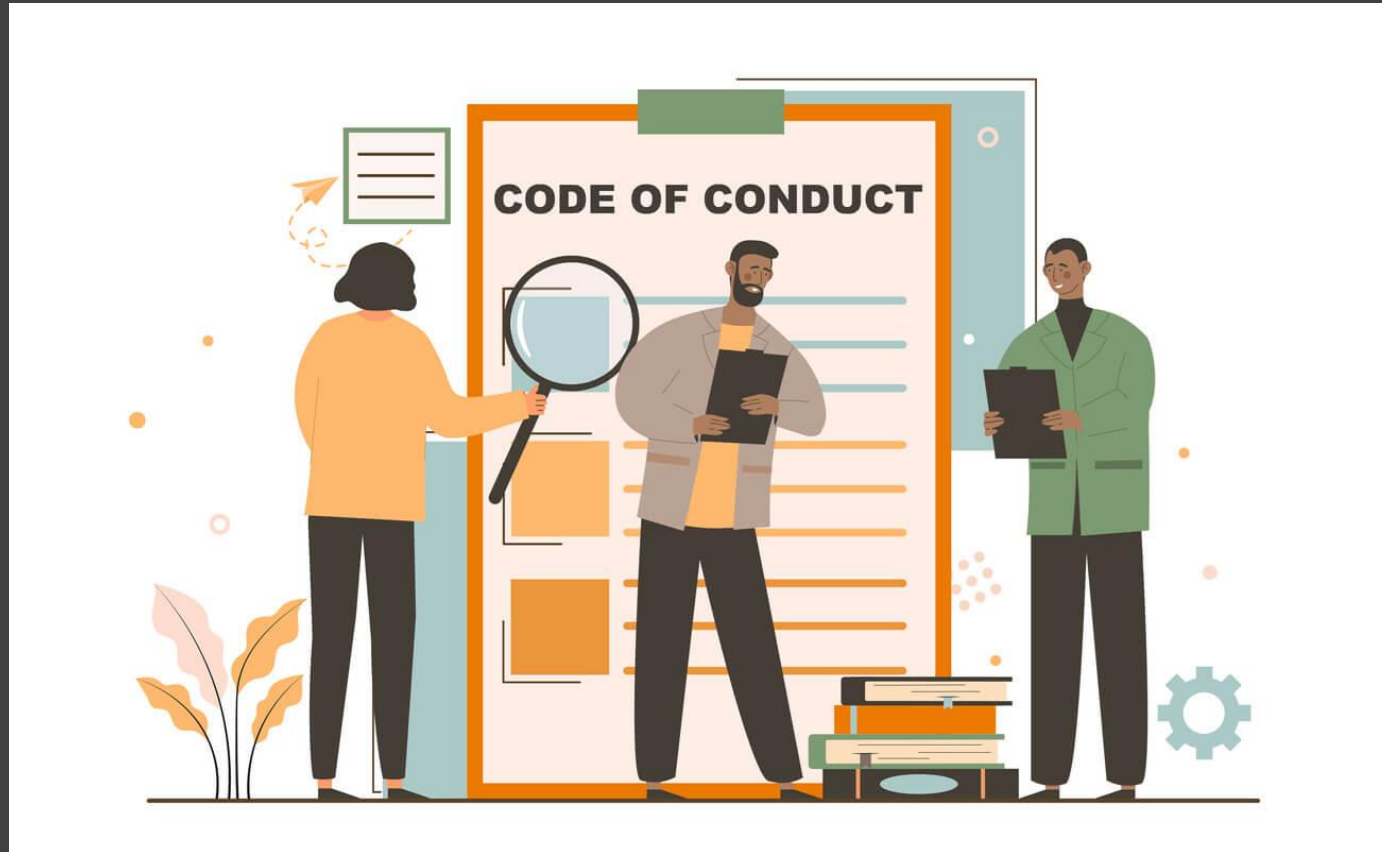
What does an ASB Constitution look like?

1. **PREAMBLE** (An introductory statement. The introductory part of a constitution or statute that usually states the reasons for and intent of the organization)
2. **NAME, MEMBERSHIP, ORGANIZATIONS**
3. **SOURCES OF POWER AND AUTHORITY**
4. **ASB COUNCIL**
5. **QUALIFICATIONS AND DUTIES OF OFFICERS**
6. **Etc.**

Sample

ASB Code of Conduct

[Click Here](#)



3 Key Areas

1. An updated ASB Constitution will protect you when issues arise
2. An updated ASB Constitution will create structure in your ASB for all to know
3. An updated ASB Constitution will limit the number of questions you receive throughout the year

(Update Yearly!!!)



QUESTIONS



KFAIRMAN@HBUHSD.EDU