



Getting Middle School ASB Kids Involved with Parliamentary Procedure

By:

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Introduction- Why Parliamentary Procedure?

- The proper and formal way to conduct public meetings, as ASB meetings are (CA Open Meeting Law)
- ASB organizations spend money designated for students' benefit-checks and balances
- Keeps the Advisor out of trouble if every expenditure and payment is documented
- Teaches ASB students valuable meeting skills for the future
 - ASB kids at RVMS have taught ADULTS how to do the procedure for School Site Council, PTSA, etc. It's fun to see 😊



How I Teach "Parli-Pro"

- Students are introduced to it at the **Summer Retreat** (more info at my other presentation at 1:30, right here!!)
 - One of the sessions is dedicated to teaching the basics:
 - **Motion, Second, Call for Vote**
 - I save Tabling, Open Discussion, Call the Question, etc. for later
 - Returning ASB students (8th graders) tend to take the lead and show the newbies how to do it
 - Our first meeting is used for approving our Constitution and Bylaws
 - I prepare a "[Cheat Sheet](#)" for the new ASB President to use to run the meetings



How I Teach “Parli-Pro”, Cont.

- In the first few meetings, I help the President along if needed
 - I bring up **Opening Discussion, Tabling, and Calling the Question** as we start school
- Usually by October, the President can lead the meetings all by themselves
 - Having this skill makes them feel very empowered
 - I (as a ***non-voting participant***) only step in and say something during Public Comment, or if they Open Discussion and “call” on me
 - Some advisors literally step out of the room during meetings...



Minutes Templates- A tremendous help

- Rio Vista M.S. is a 1:1 Computing School, and we use Google Apps
 - I have created a [Minutes Template](#) on Google Docs
 - The **ASB Secretary** knows how to make a copy and create a new Minutes doc for the current meeting
 - I send the Secretary any items that need to be included- they paste them in and format them (CTRL-SHIFT-V makes it easy)
 - Our deadline for taking any fundraising Clubs' Minutes is 4:00pm Friday, and we have our meetings each Monday
- Afterwards, Minutes and documents are printed and signed



How to Make it Fun

- They have the “POWAHHH!!”
 - I remind students that they should **critically**, but **respectfully**, examine Clubs’ submissions and their own expenditures.
 - Leads them to Open Discussion a lot, and practice the procedures
 - Story: “The great Athletics Club Banquet scandal of 2021”
- As part of Leadership development, we’ll watch clips of Parli-Pro in action (Congress, School Board, etc.)
- They’ll develop their own inside jokes and camaraderie
 - Stories: “April always opens discussions” and “Keanu motions for all Band stuff”



Questions and Discussion Time!!

Contact Info *Redux*:

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