It's Homecoming! Homecoming How-Tos and Survival Strategies

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How to make your annual "Ven a Mi Casa" event amazing and stress-free (well...less stressful! :))



Organization is KEY!

- 3. Rubrics

 - 5. Stuff to Do List
 - 6. Event Spreadsheet
 - 7. Rehearsals
 - 8. Halftime Jobs List

1. Weekly Homecoming meetings 2. Everyone serves on a Homecoming Committee

4. Personal Volunteer List

Sample Timeline

01 Aug 8

Choose Homecoming Theme at pre-school work day

02 Sept 6

Homecoming Committees Set

03 Sept 9 First Friday Homecoming

Meeting-run for 6 weeks (-midterm week)



04 Oct 7

Float Framing starts (building starts Oct 10)

05 **Oct 21**

HOMECOMING DAY! RALLY, HALFTIME SHOW, DANCE

Weekly Homecoming Meetings 6



When?

Start 6 weeks out, Friday mornings, 7:15 am (75 minutes before school starts)



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Who?

All commissioners, assistants, Activities Commissioners, Publicity & Marketing and **Publications Commissioner**





What?

Share dates, save time by going over details and questions together; all players in same room for discussion of theme, MCs, publicity.

Everyone serves on a committee (most are on Homecoming committees)

2nd period ASB Class

Homecoming Halftime Night Rally Royalty (rally and ½ time) Post-Homecoming Bash (informal dance after game) Publications Publicity & Marketing

3rd period CLASS Class

Head Floats Class Floats Spirit Week Rally (spirit part) Class Rally Decorations Social Media Publicity & Marketing Other committees we maintain during Homecoming

Athletics Staff and Student Appreciation Boss' Week Envolve Student Senate Lunch Buddies (special needs)

Grade Accountability



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Homecoming Committees

All students receive grades from commissioners and committee members



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Homecoming Week Rubric

Given out the week before so all know what is expected; grades done week after Homecoming with Cabinet and me



What is graded?

All set ups, clean ups, attendance at all events, dressing up for spirit days, at least one decoration party, at least 5 hours at floats

Personal and Class Lists (I LOVE LISTS!)

Keep track of volunteering

<u>Personal Volunteer List</u> Sign up Lists Busy List <u>Sound for the Week</u>

02

Help students see details and big picture to remember in one place <u>Weekly Events Lists</u> <u>Homecoming Stuff to Do</u>



Keep responsibilities at forefront; eliminate forgetfulness

Rehearsal Timelines/Jobs Lists

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<u>Rehearsal Timeline</u>

Share with everyone affected We rehearse rally Tuesday night and Night Rally and Halftime Show Wednesday night



EVERYONE has a job at halftime-this is the "big show"--Everyone feels responsible for their part of making this a successful 20 minutes!



Helpful Tips

Hold an MC audition for all the parts of Homecoming (we have a day rally, night rally, royalty rally, halftime show and Monday lunch kick off)

My Communication with Staff

Daily Homecoming Email With daily activities, links to kids out of class, special

schedules, shout outs

Facilities Impact Sent to AD, all PE teachers and fall coaches, Athletics Secretary, APs in charge of Activites and Athletics

.

Thank You Email After Homecoming–I thank EVERYONE for EVERYTHING. I want those who helped to feel appreciated.





And that's a wrap!

Thank you Wishing you a a HAPPY HOMECOMING next fall!





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Happy designing!